



Application No. _____

City of Duncan

Application to Work on or Within City Streets, Sidewalks, Rights-of-way and Property

APPLICANT:

Company Name _____

Business Address _____

Telephone Number _____ Business License No. _____

24 Hr. Emergency # _____ Contact Person _____

LOCATION OF WORK:

Owner/Occupant _____

Street Address _____

CONSTRUCTION DETAILS:

Starting Date _____ Completion Date _____ Estimated Value of Work _____

Description of Work _____

Description of Street/Sidewalk Closure necessary (or drawing attached) _____

PERMIT FEE: \$50.00 Receipt# _____

Requesting Public Placement of Waste Container (\$10.00 per day) From _____ To _____

The Public Works Department requires two sets of drawings detailing proposed construction and location and; The Public Works Department may require two copies of estimated cost of construction for review.

I (we) have read, understand and agree to comply with all the terms and conditions set out on the back of this permit. I will provide a deposit to guarantee that the approved works are completed to the satisfaction of the Director of Public Works

Contractor Signature Name (Please Print) Date

OFFICIAL USE: Original to: PW / Copies to: CAO DOF DDS BI OM OA

1. Amount of Security to be deposited \$ _____

2. Fee for Public Placement of Waste Container \$ _____

3. Proof of Liability and Property Damage Insurance of not less than TWO Million Dollars (\$2,000,000) naming the City as an additional insured.

4. Other _____

Permission to commence is hereby given upon satisfactory receipt of the forgoing and subject to the terms and conditions outlined on the reverse side of this permit.

Public Works Dept. Signature Name (please print) Date

Received
<input type="checkbox"/> Security
<input type="checkbox"/> Cont. Fee
<input type="checkbox"/> Insurance
<input type="checkbox"/> Other

Date

Approval to Release Deposit

Requested by Contractor representative

Name Date

Inspector Initials (Date) Public Works Dept. Signature Name (Please Print) (Date)



Application to Work on or Within City Property

CONDITIONS OF APPROVAL

1. In the event a permitted encroachment on City property is for the exclusive, sole use of a property or property owner, the City shall issue an encroachment agreement to the property owner permitting the encroachment and may require sufficient liability insurance so as to protect the City's interests. In the event such required insurance is permitted to lapse by the property owner, the City may remove the encroachment at the property owner's expense.
2. Prior to the commencement of construction the contractor shall:
 - (a) Provide the City with 48 hours notice;
 - (b) Arrange for Certified Traffic Control Personnel to Direct Traffic
 - (c) Obtain from the appropriate authorities all underground service information within and adjacent to the construction site in order to locate and to protect existing pipes or ducts forming part of any sewer, water, drain or other public utility system;
 - (d) Arrange a site meeting with the City's Public Works Department and others involved with the work. Not required if initialled by Public Works
3. Upon commencement of work the contractor shall proceed with due diligence.
4. All work shall be constructed in compliance with the City Bylaws and amendments thereto, if any; as well as to such special conditions, restrictions and regulations as may be imposed by the City's Public Works Department.
5. All work is to be done in compliance with the Worker's Compensation Act (Work Safe BC).
6. In consideration of the granting of this permit, I/we agree to release and indemnify the City of Duncan, its Council Members, employees and agents from and against all liability, demands, claims, causes of actions, suits, judgements, losses, damages, cost, expenses of whatever kind which I/we or any other person, partnership or corporation of my/our/their respective heirs, successors, administrators or assignees may have or incur in consequence of or incidental to the granting of this permit or any inspection, failure to inspect, certification, approval, enforcement or failure to enforce the City of Duncan bylaws and I/we agree that the City of Duncan owes me/us no duty of care in respect of these matters.
7. The contractor shall be responsible for all damage which may arise as a result of his operations and shall make good such damage at his expense.
8. If the contractor fails to repair the damage, the security provided by the contractor shall be forfeited and be used to have the repairs done by the City in which case the contractor will be charged the actual construction and installation costs required to complete the repairs including an administration charge.
9. Additional conditions: _____

DBIA Notification Required? Yes No

Notification Provided? Yes No