

Schedule A4(i)

THE CORPORATION OF THE CITY OF DUNCAN

Application/File No. _____

APPLICATION FOR A PERMIT

I/We hereby make application under the provisions of Part 29 of the Municipal Act for a (check where applicable)

Development Variance Permit _____
Temporary Commercial & Industrial Permit _____
Development Permit _____

to permit the proposed development as described in the attached form upon (legal description of the property):

and located at (street address or general location) _____

Required application fee of \$_____ and the completed Permit Information Forms are attached.

Date

Applicant's Signature

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT.

Date

Registered Owner's Signature

Where the Applicant is NOT THE REGISTERED OWNER, the Application must be signed by the REGISTERED OWNER or his SOLICITOR.

FOR OFFICE USE ONLY

Application fee \$_____ received.

Receipt No. _____

Date

Signature of Official

Schedule A4(ii)

THE CORPORATION OF THE CITY OF DUNCAN

PERMIT INFORMATION FORM

THE INFORMATION REQUESTED IN THIS FORM IS REQUIRED TO EXPEDITE THE APPLICATION AND ASSIST THE STAFF IN PREPARING A RECOMMENDATION.

This form is to be completed in full and submitted with all requested information, Permit Application, Application Fee and Certificate of State of Title or Indefeasible Title for the subject property.

1. (1) Applicant's Name _____

Address _____ Postal Code _____

Telephone: Business _____ Home _____

(2) Registered Owner's Name _____

Address _____ Postal Code _____

Telephone: Business _____ Home _____

(3) A Copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than _____ (30) days prior to submission of the application must accompany the application as a proof of ownership.

APPLICATION FEE*

2. An Application Fee as set out in Schedule "B" attached hereto shall be made payable to The City of Duncan and shall accompany the Application.

SUBJECT PROPERTY AND DEVELOPMENT

3. (1) Legal Description in Full _____

(2) Location (street address of property, general description or map) _____

Schedule A4(iii)

THE CORPORATION OF THE CITY OF DUNCAN

PERMIT INFORMATION FORM

3. (3) Present Zoning _____

(4) Description of Existing Use/Development _____

(5) Full Description of the Proposed Development (use separate sheet if necessary)

(6) Proposed Variation and/or Supplementation to Existing Regulations (use separate sheet if necessary)

Schedule A4(iv)

THE CORPORATION OF THE CITY OF DUNCAN

REASONS IN SUPPORT OF APPLICATION

4. Reasons and comments in support of the application (use separate sheet if necessary)

ATTACHMENTS

5. At the time of providing Application and Information Forms to the applicant the CAO or Director of Corporate Services shall indicate which of the following attachments are required or not required for this Application. The CAO or Director of Corporate Services may require additional information.

(1) A dimensioned sketch plan drawn to a scale of _____ to _____ showing, the parcel(s) or part of the parcel(s) to be redesignated and the location of existing buildings, structures and uses.

Required: Yes _____ No _____

(2) A dimensioned Site Development Plan drawn to a scale of _____ to _____ showing the proposed use, buildings and structures, highway access, etc.

Required: Yes _____ No _____

(3) A contour Map (Plan) drawn to a scale of _____ to _____ with contour interval of _____, if warranted by the topographic condition (of the subject site).

Required: Yes _____ No _____

(4) A dimensioned Sketch Plan drawn to a scale of _____ to _____ of the proposed subdivision, where subdivision (small or large) is contemplated.

Required: Yes _____ No _____

(5) Technical information or reports and other information required to assist in the preparation of the Permit, listed below:

Specific Reports _____

General: _____

Date

Applicant's Signature

FOR OFFICE USE ONLY
Forms duly completed, received.

Date

Signature of Officer