

## City of Duncan Special Council Minutes

**A Special Council Meeting was held in the Committee Room, City Hall, 200 Craig Street, Duncan BC, at 6:45 p.m. on May 10, 2010.**

<b>Present</b>	Mayor Phil Kent Councillor Ray Cadorette Councillor Tom Duncan	Councillor Paul Fletcher Councillor Sharon Jackson Councillor Jesse Winfrey
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**Absent With Notice:** Councillor Joe Thorne

**Also Present** Tom Ireland – Chief Administrative Officer  
Peter de Verteuil – Director of Finance  
Lynn Ketch – Director of Corporate Services  
Abbas Farahbakhsh, Director of Public Works

### **Approval of Agenda**

**Agenda**  
R-93-10 Moved by Councillor Jackson  
Seconded by Councillor Cadorette  
**That** the Agenda be approved as circulated.

**CARRIED**

### **Introduction of Late Items**

**Late Items**  
R-94-10 Moved by Councillor Winfrey  
Seconded by Councillor Duncan

That the following late item be accepted:

- Licence to Occupy – Craig St. & Ingram St. – DBIAS under 3.2. Unfinished Business;
- Performance Matters Conference in June 2010 – Mayor Kent under 6.2. New Business;
- Cowichan Music Festival Ad under 6.3. New Business.

**CARRIED**

### **Unfinished Business**

**Hydrological Study of Fish Gut Alley**  
R-95-10 Moved by Councillor Jackson  
Seconded by Councillor Cadorette

**That** City Council authorize Public Works to retain Northwest Hydraulic Consultants for a complete hydrological study of the Rotary Side Channel (Fish Gut Alley) and development of a Conceptual Design of Flood Mitigation Works for this area;

**And That** the cost of this project be covered by the 2010 Capital Budget;

**And That** the Purchasing Policy requirement for three written quotations be waived for this project.

CARRIED

**Licence to  
Occupy - DBIAS  
for Craig and  
Ingram Streets**  
R-96-10

Moved by Councillor Jackson  
Seconded by Councillor Duncan

**That** Licence to Occupy No. 2010-01 to the Duncan Business Improvement Area Society for the purposes of holding a Saturday Market between the hours of 6:00 a.m. and 3:00 p.m. on Ingram Street and/or Craig Street on Saturdays between April 1 and October 31, during the years 2010 to 2014 be authorized by Council.

CARRIED

**Bus Shelters**  
R-97-10

Moved by Councillor Fletcher  
Seconded by Councillor Jackson

**That** staff make arrangement to remove the gazebo in Charles Hoey Park and, provided that the Warmland House on Alexander Street accept it and provided it can be moved intact, that Public Works make arrangements to have it moved to that location;

**And that** staff contact BC transit to see if the City is able to receive its proportionate share of the bus shelter funds to enable it to design and build its own shelters that better suit the character of the city.

CARRIED

### **Bylaws**

**Bylaw No. 2092,  
2010 – Financial  
Plan 2010 – 2014**  
R-98-10

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

**That** “Financial Plan Bylaw No. 2092, 2010” for the years 2010 – 2014, be adopted.

CARRIED

Councillor Fletcher Opposed

**Tax Rates Bylaw  
No. 2093, 2010**  
R-99-10

Moved by Councillor Duncan  
Seconded by Councillor Cadorette

**That** “Tax Rates Bylaw No. 2093, 2010” be adopted.

CARRIED

Councillor Fletcher Opposed

### **Closed Session**

**Closed Session**  
R-100-10

Moved by Councillor Jackson  
Seconded by Councillor Duncan

**That** the meeting be closed to the public under the following sections of the

*Community Charter:*

- Property Acquisition Disposition Issues (s.90(1)(e))
- Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports (s.90(1)(l)).

CARRIED

The meeting recessed to the Closed Council meeting at 7:13 p.m.

The regular Council meeting reconvened at 8:57 p.m.

**New Business**

**Learning Initiative for Rural and Northern BC**

Staff was requested to prepare a brief report for the May 17, 2010 Council meeting outlining which of the 22 topics referred to in the Learning Initiatives for Rural and Northern BC Call for Expressions of Interest might be aligned with the City's Strategic Plan and how they may possibly be implemented with minimal disruption to staff's other duties.

**Performance Matters Conference, sponsored by BC Hydro**  
R-101-10

Moved by Councillor Jackson  
Seconded by Councillor Duncan

**That** Mayor Kent be authorized to attend the June 8 – 10, 2010 Canada Green Building Council – Performance Matters event in Vancouver, BC sponsored by BC Hydro.

CARRIED

**Cowichan Music Festival – Congratulatory Ad for 2010**

It was the consensus of those present that staff would forward the content of the free full-page congratulatory ad for the 2010 Provincial Arts Festival being hosted in the City of Duncan to Bill Macadam of the Cowichan News Leader newspaper.

**Adjournment**

**Adjourn**  
R-102-10

Moved by Councillor Duncan  
Seconded by Councillor Jackson

**That** this meeting be adjourned.

CARRIED

The meeting adjourned at 9:20 p.m.

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Lynn Ketch  
Director of Corporate Services

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Mayor Phil Kent  
Chair