

## City of Duncan Special Council Meeting Minutes

**The Special Annual Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, December 7, 2009.**

**Present**  
 Mayor Phil Kent  
 Councillor Ray Cadorette  
 Councillor Paul Fletcher  
 Councillor Joe Thorne  
 Councillor Tom Duncan  
 Councillor Sharon Jackson  
 Councillor Jesse Winfrey

**Also Present**  
 Tom Ireland – Chief Administrative Officer  
 Peter de Verteuil – Director of Finance  
 Lynn Ketch – Director of Corporate Services

Approximately 110 invited guests.

**Prayer**  
 Ron George delivered an opening prayer.

**Business Session**  
 The Business Session of the meeting commenced at 7:38 p.m.

**Appointment of Deputy Mayor**  
 R-251-09  
 Moved by Councillor Thorne  
 Seconded by Councillor Cadorette  
 That the Deputy Mayor appointments be as follows:

<b>Term</b>	<b>Deputy Mayor</b>
<b>2009/2010</b>	<b>[Councillor]</b>
December	Cadorette
January	Cadorette
February	Duncan
March	Duncan
April	Fletcher
May	Fletcher
June	Jackson
July	Jackson
August	Thorne
September	Thorne
October	Winfrey
November	Winfrey

CARRIED

**Appointment of Committee of the Whole Chair**  
 R-252-09  
 Moved by Councillor Fletcher  
 Seconded by Councillor Duncan

That the Committee of the Whole Chair appointments for 2009/2010 be accepted based on the following table:

<b>Term 2009/2010</b>	<b>Deputy Mayor [Councillor]</b>
December	Cadorette
January	Cadorette
February	Duncan
March	Duncan
April	Fletcher
May	Fletcher
June	Jackson
July	Jackson
August	Thorne
September	Thorne
October	Winfrey
November	Winfrey

CARRIED

**Appointment of CVRD  
Representative**  
R-253-09

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

That Mayor Kent be appointed as the City of Duncan's Director on the Cowichan Valley Regional District Board and that Councillor Cadorette be appointed as the Alternate Director.

CARRIED

**Appointment of  
Councillors to Island  
Savings Centre  
Commission**  
R-254-09

Moved by Councillor Fletcher  
Seconded by Councillor Winfrey

That Councillors Tom Duncan and Jesse Winfrey be appointed as the City of Duncan's representatives to the Island Savings Centre Commission.

CARRIED

**Appointment of  
Councillors to Various  
Committees**  
R-255-09

Moved by Councillor Thorne  
Seconded by Councillor Fletcher

That the City of Duncan Committee Appointments and Liaisons be as follows:

**City of Duncan 2010 Appointments & Advisory  
Committees**

- a. Boundary Restructure Committee: Mayor Phil Kent, Councillors Sharon Jackson and Jesse Winfrey

- b. Chamber of Commerce: Councillor Joe Thorne
- c. City of Duncan Centennial Celebration Committee:  
Councillors Sharon Jackson, Jesse Winfrey and Tom Duncan
- d. City of Duncan Tourism Committee: Councillor Jesse Winfrey. Terms of Reference & Committee by advertisement.
- e. Duncan Business Improvement Area Society (DBIAS):  
Councillor Ray Cadorette
- f. Joint Utilities Board: Councillors Ray Cadorette and Paul Fletcher
- g. Persons With Disabilities: Councillor Sharon Jackson
- h. Pioneer Complex: Councillors Ray Cadorette and Jesse Winfrey
- i. Select Committee of Environment and Sustainability:  
Councillors Ray Cadorette (Chair), Paul Fletcher, and Mayor Phil Kent. Expanding membership by advertisement.
- j. Totem Committee: Councillor Paul Fletcher
- k. Vancouver Island Regional Library Board: Councillor Ray Cadorette (Alternate - Councillor Paul Fletcher)

#### **Liaison Appointments**

- a. Catalyst Community Advisory: Councillor Tom Duncan
- b. CVRD Community Safety Advisory: Councillor Joe Thorne
- c. Cowichan Community Kitchen: Councillors Tom Duncan and Sharon Jackson
- d. Cowichan Exhibition Society Board: Councillor Jesse Winfrey
- e. Cowichan Sportsplex: Councillor Ray Cadorette
- f. Cowichan Tribes Liaison Committee: Mayor Phil Kent; Councillors Paul Fletcher and Joe Thorne
- g. Cowichan Valley Safer Futures Initiative: Councillor Sharon Jackson
- h. Duncan-Cowichan Summer Festival: Councillor Jesse Winfrey

- i. Heritage Committee: Councillor Jesse Winfrey
- j. Historical Committee: Councillor Sharon Jackson
- k. North Cowichan Parks & Recreation Commission:  
Councillor Tom Duncan
- l. Valley Seniors Organization: Mayor Phil Kent, Councillor  
Jesse Winfrey

CARRIED

**Meeting Dates**  
R-256-09

Moved by Councillor Fletcher  
Seconded by Councillor Duncan

That the City of Duncan Meeting Dates be as follows:

<b>COMMITTEE OF THE WHOLE</b> Held on Mondays unless indicated otherwise.	<b>REGULAR COUNCIL MEETING</b> Held on Mondays unless indicated otherwise.
<b>6:45 p.m.</b>	<b>7:30 p.m.</b>
December 14 January 11 February 1 March 1 April 6 (Tuesday) May 3 June 7 July 5 August 3 (Tuesday) September 7 (Tuesday) October 4 November 1	December 21 January 18 February 15 March 15 April 19 May 17 June 21 July 19 August 16 September 20 October 18 November 15

CARRIED

**Cheque Signing  
Authority**  
R-257-09

Moved by Councillor Jackson  
Seconded by Councillor Thorne

That the signing authority of the City of Duncan be as follows:

- a. all cheques drawn on the City Treasury shall be signed by the Mayor or Deputy Mayor AND by the Director of Finance or Chief Administrative Officer;
- b. all cheques drawn on the City Payroll Account shall be signed by the Director of Finance or the Chief Administrative Officer;
- c. all transfer of funds into the Payroll Account and between all other

City Funds shall be signed by the Mayor or Deputy Mayor AND by the Director of Finance or Chief Administrative Officer;

- d. all Promissory Notes for temporary bank loans shall be signed by the Mayor or Deputy Mayor, AND by the Director of Finance or Chief Administrative Officer;

And That the signature of the Mayor and Deputy Mayor referred to in Clauses (a), (b), and (c) above may be reproduced by mechanical reproduction, except for cheques and transfers in excess of \$10,000.00 each of which must bear two manual signatures;

And That the Chief Administrative Officer be authorized to vote for the Board of Directors of Island Savings Credit Union.

CARRIED

**Mayor's Address** Mayor Kent delivered his Inaugural Address for 2009.

“I am pleased to welcome each and every one of you here to witness the Annual meeting of the City of Duncan Council and our Citizens Awards, and I would like to acknowledge our assembly on the traditional territories of Cowichan's first people. I want to recognize our City's Freeman in attendance here tonight, Glenn Mackie. I would like to welcome Mayor Tom Walker and Councillors from the District of North Cowichan. I would also like to welcome Mayor Ross Forrest from the Town of Lake Cowichan. Welcome also to the Directors who are present from the Cowichan Valley Regional District. I want to acknowledge members of our Duncan Volunteer Fire Department, Chief Mike McKinlay, Deputy Chief Rob Laver and Officers. I need to acknowledge and thank our staff and employees for their dedication to the citizens of Duncan in the past year. They have often gone above and beyond their duty to respond to our needs, and I want to recognize each and every one for their service.

2009 has been a year of profound change. And, although we are all familiar with the old adage, “That the only thing certain is change”.... it can come as a blunt reminder of our frailty, or an exuberant harbinger of opportunity. This year we have seen the passing it seems, of too many of our citizens before their time, who contributed in special ways to the fabric of this community. We have also experienced disaster that has affected many of our citizens as a result of the recent flooding, and the tremendous response of a community to help them in their plight. We have witnessed new developments and redevelopment in the City and in our community and this is changing the landscape and our services. We are seeing civic projects such as Cowichan Place, Centennial Park and Downtown Revitalization projects begin to redefine our urban spaces, and we are working hard,

to find how we respond to an uncertain and changing economy, environment, and social context.

At times we view change as welcome, or with surprise. At other times we wish we could go back to the way things were before change. But we also know that whatever change we experience, we must move forward. But how do we respond to change and its uncertainty, in a way that gives us some comfort about our future? And how do we ensure that no matter what changes we see, that we end in a better place? The answer to both of those questions, is for us to have a vision for our future, and, a set of principles and values that reflect our community's desired future state, and to work together with every constituency, and by all means to reach that future.

This City Council, and those that preceded us, have laid the foundation of that future through our Official Community Plan. As a guiding document, the OCP sets out policies and principles that we need to follow to achieve our objectives. In our ever changing world, we will be faced with new challenges, and presented with new opportunities, at an ever increasing pace. Every year Council sets priorities that it believes can advance us towards our community's vision. But we also need the community's help, and we need its continual input and feedback, if this vision is to remain relevant. In 2010 I will work with Council and staff to utilize the new opportunities available to carry on a continual conversation with our citizens and stakeholders. We will begin this further dialog by expanding the community participation in a number of Advisory Committees including the Environment Committee and a new Committee focused on tourism. For the first time in the City's history we will also have dedicated planning capacity to provide support to many of our initiatives and policies. 2010 will also see the progress of a number of new initiatives, including planning and construction of new pedestrian and cycling trail ways, Gateway development, an Urban Forest Strategy, Zoning reform, and action on recommendations in our Energy Plan. All of these initiatives lead us towards our Vision "To be one of the most Livable Small Cities in Canada". They also begin to ensure that we become more resilient and sustainable as a community, a community that can weather the winds of change.

I want to give special acknowledgement to the victims of the flooding from November 20<sup>th</sup>. Our most sincere thoughts are with all of you at this time of year and we will continue to support your recovery. I also want to say thank you on behalf of Council, for the amazing volunteers, organizations and businesses that responded immediately, and are still responding to the needs of the victims and their families. Your generosity and kindness is a beacon to us that our

sense of Community is indeed alive and well. So thank you.”

Phil Kent  
Mayor

**2009 Scroll of  
Honour  
Presentation (Bill  
and Celia Abram)**

Councillor Jesse Winfrey announced that Bill and Celia Abram were recipients of the City’s 2009 Scroll of Honour.

Councillor Winfrey made the following comments prior to presenting Mr. Abram with the framed award:

“Celia and Bill Abram are social justice advocates and have tirelessly strived to raise the consciousness of Cowichan Valley resident.

They have pursued shared social activities as teachers, political watchdogs, writers and mediators and have taken action selflessly toward the well-being of citizens struggling with job loss, homelessness, health issues and disengaged youth.

Celia, who passed away in 2008, became inspired as a girl when she met Tommy Douglas. She always felt a strong desire to see positive political action. She was campaign manager for a local (the CAP party) candidate and garnered more votes than any other across the country. She was involved in the Council of Canadians and helped create the Cowichan Citizens Coalition, which supported their idea for the popular Eye-Opener film series held bi-weekly and she wrote over 500 issues of the informative WUZZSUP newsletter.

Celia retired from teaching at Maple Bay Elementary where she specialized in music to pursue a biology degree. She was often invited to sit on panel discussions concerning health issues and food products.

She felt compassion for those less fortunate and spent several years volunteering at an orphanage in Mexico. Bill also took leave and joined her for two years.

Together they gathered supplies for Nicaragua and traveled there to monitor the election in 1990.

She and Bill also protested against unfair job losses in forestry and health care and they helped settle differences between management and striking workers.

Bill Abram continues to run the Eye-Opener films, choosing documentaries on relevant topics, keeping the public informed on little understood issues. There is always an open invitation to local politicians and guest speakers.

Celia and Bill Abram moved to the Cowichan Valley in 1964 from the mainland where Bill had been working at a correctional institute. The

concerns of young offenders affected him deeply.

As a woodworking teacher at Quamichan School, he soon moved on to become Boys' Counselor. Bill approached the Government about funding for juvenile delinquency prevention, which resulted in the formation of the Alternate Schools of BC. Many students since have completed their education through these schools.

Long past retirement, Bill continues to aid and educate the public. His many letters to local newspapers serve as watchdog to the concerns of the community.

As a Director and fund-raiser for the Cowichan Food Connection, Bill has ensured that food not be wasted and the homeless not go hungry.

One of Bill's current concerns is the misunderstood monetary system, in particular the role of the Bank of Canada. An Ontario film company has worldwide distribution of Bill discussing the Canadian system. He was recently invited to speak at a monetary conference in Chicago where many finance people and politicians were in attendance.

Bill Abram now lives quietly in his home at Maple Bay. However, the many e-mails and phone calls never go unanswered and his library of documentaries continues to mount."

Mr. Abram accepted the award and thanked everyone for this honour.

**2009 Scroll of  
Honour  
Presentation  
(Ron George)**

Mayor Kent announced that there would be a second Scroll of Honour Recipient for 2009.

Prior to presenting this framed award to Ron George, Councillor Thorne made the following comments:

"It gives me great pleasure to welcome everybody here tonight. This has been a good year. My first year on City Council has been a good learning process. We have had a lot of great challenges, but not as great as the man I am going to be talking about and it is a little hard for me because I do not want it to go to his head because his mother and my mother are sisters. He came here on the pretence that he was going to sing the prayer song. I look at Ron George, and you know for all the good things that have happened in the Cowichan Valley these past few years, the NAIG games being one of the biggest things that brought a lot of people together. There are a lot of leaders who get out there and do things but then there are the leaders who are very, very quiet. A big smile on his face and a drum in his hand. Now when you see the Spirit Drummers you can't help but think of Ron and what he has done. A lot of people said we have got to build a "bridge" with the First Nations community and he did. I am really proud he is my cousin, sometimes! He has spent a lot of years teaching in the

schools and has taught my children. He is now working at VIU part time. He is doing a great job there; we need him. He never has anything bad to say about anybody. He always sees the good side and that is a rare commodity .I think to myself his teaching, for my Auntie has been good, and my mother, she is the other side of good. You have to spend time with her to understand who she is and where I get my insanity from. Through it all, when I look at how many people have come forward and said I can drum now and they know the story behind that drum. When people go to the river before fishing season starts and they learn the value of what is in that water, it tells me that he knew something about climate change a long time ago and how it is going to affect us. I am so proud of my cousin. It is a great thing when I can say to my cousin, that on behalf of City Council for 2009 Scroll of Honour, your name is now engraved forever.”

Ron George accepted the award and thanked everyone for this honour and asked everyone to remember “One mind One Heart”.

**2009 Perpetual Arts Trophy (sponsored by the Cowichan News Leader Pictorial)**

Councillor Paul Fletcher acknowledged Margit Nellemann, the artist who provided the 2009 Perpetual Arts keeper trophy.

Councillor Fletcher announced that the 2009 recipient of the Perpetual Arts Trophy, sponsored by the Cowichan News Leader Pictorial, was Stuart Pagaduan.

Councillor Fletcher made the following comments before presenting the award:

“Staff and students of Khowhemun Elementary School nominated Stuart Pagaduan for this award.

Stuart is a Cowichan Tribes member and teaches Culture and Language in School District #79 classrooms. He is a multi-talented artist: painting, carving, jewelry, drumming and dance. He has contributed to numerous community events sharing his many talents voluntarily.

The ones that the staff and students would like to see recognized include:

- Creating a mural in the school courtyard depicting First Nations Culture and Language giving the students a sense of belonging and community.
- Designing the Khowhemun School Logo representing Learning Together amongst all cultures.
- Designing the garments for the Khowhemun drummers and dancers, as well as teaching the art of drumming and dance to

the students.

- Donating specifically designed silver jewelry to the Khowhemun PAC to raffle off as a school fundraiser to support the arts programs.

The Khowhemun projects would not have been a huge success without the incredible commitment and dedication Stuart had to the Khowhemun School team.

Stuart has volunteered his time and talent to many community organizations which include Smun'eem After School Program, Parkside Academy Society and Literacy Now Cowichan.

In the words of his mother, Meena, Stuart has worked on his own personal journey using his culture, his artwork and his language. With Stuart as a role model, he has left his mark on each and every child and adult he has worked with."

Stuart Pagaduan thanked everyone for this recognition noting that his success was due to an old fashioned hard work ethic instilled in him by his family.

**2009 Perpetual Trophy for Sportsmanship and Excellence (Michael Braithwaite)**

Prior to presenting the 2009 recipient of the City's Perpetual Trophy for Sportsmanship and Excellence award, Councillor Sharon Jackson provided the following comments:

"While this year's winner of the City of Duncan Perpetual Trophy for Sportsmanship and Excellence has taken his talents far afield, succeeding on national and international stages, his sporting successes remain rooted right here in Duncan, the City where he was born and raised.

Growing up the youngest in a family of four athletic children, this sportsman truly ran the gamut of the Valley's sporting opportunities: soccer, baseball, basketball, track and field, rugby, triathlon, box and field lacrosse, winter and summer swimming and golf were just a couple that he played at the school or club level. If there was a sport out there, he wanted to try it out. And, more importantly, he wanted to excel at it – the more shiny trophies and medals that were up for grabs, the better!

In grade eleven and with much athletic, academic and musical success already in his wake, this sportsman followed his older sisters lead and decided to try his hand at rowing, joining the Maple Bay Rowing Club. Even at this late stage of learning a new sport, pulling the boat along faster than his competitors was a natural fit. Two years later, he enrolled at the University of Toronto, and set about leading a once-strong rowing program back to national relevance.

The successes came slowly at U of T. But this sportsman never wavered in his dedication to excellence: even during the summers, when he returned to Duncan to work as a groundskeeper at Arbutus Ridge golf course, he borrowed an indoor rowing machine and spent hours training on the erg in his own home. Finally, the successes started piling up: a bronze medal at the Ontario University Championships, then a silver in the Canadian Indoor Rowing Championships, and then a gold medal in the single scull for Under-23s at the National Rowing Championships.

Success on this stage led to an invitation to the National U23 training camp on Elk Lake in Victoria. Suddenly this sportsman was launching off the same dock as the rowers who had won gold for Canada in the Men's 8 at Beijing. It was all a bit much at the beginning – on a disastrous first day of practice the coach told him, “I thought you'd be faster”, to which he replied, “so did I” - but by the end of the camp, Rowing Canada believed that he had what it took to hold his own at the World U23 Regatta in Racice, Czech Republic, and he was named to Canada's team as the only male heavyweight single sculler.

The regatta, held this past summer just outside of Prague, was a lesson in survival: he barely squeaked through the heats and repechage, and just managed to beat out an Argentinean rower for the last spot in the six-man finals. On a windy Sunday morning, this sportsman summoned all the strength and determination he had accumulated over years of relentless and mind-numbingly boring hours spent alone on the erg, and gave it all he had.

He nipped the Lithuanian sculler at the line by twenty-seven-one-hundredths of a second for the bronze medal, the first time a Canadian sculler had ever won a medal in this event.

The performance in the Czech Republic opened a lot of eyes on the Canadian rowing scene. This fall our sportsman won another gold medal at the National University Championships, and was named Oarsman of the Year by the nation's varsity coaches. He went on to defend his U23 gold medal in the single at the National Championships in London, Ontario. This past weekend, his outstanding 2009 year was recognized at the Rowing Canada Annual Award, given to the rower who shows exceptional promise for the future. In fact, Rowing Canada sponsored his trip to Vancouver, which is the only reason why he's been able to interrupt his continuing studies in Cognitive Science and Sports Psychology, not to mention his ambitious training towards his goal of rowing for Canada at the 2012 Olympics in London, to be with us here today, back in the town where it all started.

Ladies and gentlemen, the winner of the 2009 City of Duncan Perpetual Trophy for Sportsmanship and Excellence is Michael Braithwaite.”

Michael Braithwaite accepted the award, thanking Council for this great recognition.

**2009 Residential  
Award of  
Excellence  
(Curtis Stretch)**

Prior to presenting the 2009 recipient of the City’s Residential Award of Excellence, Councillor Ray Cadorette provided the following comments:

“It is personally gratifying to me that I was able to observe this project from the ground floor to completion.

This award worthy development is an example of one that embraced the City’s Development Guidelines and the OCP, and provided, among others, the following attractive features:

- The scale of the development that balances the small-town feel with a building that maximized the allowable density
- The provision of two one-level suites that are accessible at grade for mobility challenged persons
- High quality design, finishing, fencing and landscape design
- Entrances staggered along the frontages
- Overhanging roof lines and shaded west-facing sun decks
- On-site dispersal of storm drainage through a rain garden
- Balconies and entry staircases that face and involve the streetscape
- Attractive lighting
- The retention of a large existing Dogwood tree.

On behalf of the Mayor and Council, I am most pleased to present this award to Curtis Stretch of Suncraft Construction.”

Mr. Stretch thanked the Mayor and Council for this award and for their support of this project, noting that there were not very many hurdles during the process.

**2009 Freeman of  
the City Award**

Mayor Phil Kent announced that by unanimous decision of City Council, this recipient would receive the “Freeman” of the City designation and offered the following comments:

“The 2009 Freeman designation is being awarded to somebody who has been in the City for a very long time and has been involved in many ways and at many levels. He served for a very long time on City Council. One of his greatest achievements was knowing when it was time to go. He is a type of person who always worked to better this

community in every way that he can. The Freeman Award is presented to Mike Caljouw.

Mike Caljouw thanked Council members very much for this award, noting that he enjoyed all his years on City Council.

**Closing Prayer** Ron George closed the meeting with a drumming prayer.

The Mayor invited all those present to stay for refreshments after the meeting.

**Adjournment**

**Adjourn**  
R-258-09  
Moved by Councillor Winfrey  
Seconded by Councillor Thorne  
That this meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:20 p.m.

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Phil Kent  
Mayor

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Lynn Ketch  
Director of Corporate Services