

City of Duncan Special Council Meeting Minutes

A Special Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:35 pm on Monday, December 3, 2007.

Present

Mayor Phil Kent	
Councillor Ray Cadorette	Councillor Mike Caljouw
Councillor Paul Fletcher	Councillor Sharon Jackson
Councillor Ken Newcomb	Councillor Jesse Winfrey

Also Present

Tom Ireland – Chief Administrative Officer
 Peter de Verteuil – Director of Finance
 Lynn Ketch – Acting Director of Corporate Services

Mayor Kent welcomed everyone to the Special Annual Meeting of City Council, noting that the City is a diverse and multi-cultural area and being respectful of that fact he welcomed Gurmit Singh, a Sikh Priest and his translator, Surrinder Pagely.

Gurmit Singh opened the meeting with a Sikh prayer.

Approval of Agenda

Agenda

Moved by Councillor Newcomb
 Seconded by Councillor Winfrey
 R-380-07 **That** the Agenda be approved as circulated.

CARRIED

New Business

Appointment of Deputy Mayor

Moved by Councillor Jackson
 Seconded by Councillor Caljouw
 R-381-07 **That** the Deputy Mayor appointments be as follows:

Term 2007/2008	Deputy Mayor [Councillor]
December	Cadorette
January	Cadorette
February	Caljouw
March	Caljouw
April	Fletcher
May	Fletcher

June	Jackson
July	Jackson
August	Newcomb
September	Newcomb
October	Winfrey
November	Winfrey

CARRIED

Appointment of Committee of the Whole

R-382-07

Moved by Councillor Cadorette
 Seconded by Councillor Newcomb
That the Committee of the Whole Chair appointments for 2007/2008 be accepted based on the following table:

Term 2007/2008	Committee of the Whole Chair [Councillor]
December	Cadorette
January	Cadorette
February	Caljouw
March	Caljouw
April	Fletcher
May	Fletcher
June	Jackson
July	Jackson
August	Newcomb
September	Newcomb
October	Winfrey
November	Winfrey

CARRIED

Appointment of CVRD Representative

R-383-07

Moved by Councillor Fletcher
 Seconded by Councillor Winfrey
That Mayor Kent be appointed as the City of Duncan's Director on the Cowichan Valley Regional District Board and that Councillor Cadorette be appointed as the Alternate Director.

CARRIED

Appointment of Councillors to Cowichan Centre Commission

R-384-07

Moved by Councillor Caljouw
 Seconded by Councillor Jackson
That Councillors Newcomb and Winfrey be appointed as the City of Duncan's representatives to the Cowichan Centre Commission.

CARRIED

**Appointment of
Councillors to
Various
Committees**

R-385-07

Moved by Councillor Winfrey
Seconded by Councillor Newcomb

That the Committee Appointments and Liaisons be as follows:

Appointments & Advisory Committees

- a. Boundary Restructure Study Committee
Mayor Phil Kent, Councillors Sharon Jackson and Ken Newcomb
- b. Chamber of Commerce
Councillor Ray Cadorette
- c. Duncan Business Improvement Area Society (DBIAS)
Councillor Ken Newcomb
- d. Joint Utilities
Councillors Paul Fletcher and Jesse Winfrey
- e. Persons With Disabilities
Councillor Sharon Jackson
- f. Pioneer Complex
Councillors Mike Caljouw and Jesse Winfrey
- g. Vancouver Island Library Board
Councillor Ray Cadorette [Alternate - Councillor Sharon Jackson]
- h. 2010 Olympics Committee
Councillor Ken Newcomb
- i. Select Committee of Environment and Sustainability
Councillors Paul Fletcher Chair, Ray Cadorette and Ken Newcomb

Liaison Appointments

- a. Canada Day Celebrations Committee
Councillor Mike Caljouw
- b. Catalyst Community Advisory
Councillor Paul Fletcher
- c. Community Safety Advisory
Councillor Paul Fletcher
- d. Cowichan Community Kitchen
Councillors Mike Caljouw and Sharon Jackson
- e. Cowichan Exhibition Board
Councillor Mike Caljouw
- f. Cowichan Sportsplex
Councillor Ken Newcomb

- g. Cowichan Tribes Liaison Committee
Mayor Phil Kent; Councillors Paul Fletcher and Sharon Jackson
- h. Cowichan Valley Safer Futures Incentive
Councillor Mike Caljouw
- i. Duncan-Cowichan Summer Festival
Councillor Jesse Winfrey
- j. Future Corp/Opportunities Cowichan
Councillor Ray Cadorette
- k. Heritage Committee
Councillor Jesse Winfrey
- l. Historical Committee
Councillor Sharon Jackson
- m. Tourism Association of Vancouver Island
Councillor Ray Cadorette (Ad Hoc Director)
- n. Totem Committee
Councillor Paul Fletcher
- o. Valley Seniors Organization
Mayor Phil Kent, Councillor Ray Cadorette

CARRIED

Cheque Signing Authority

R-386-07

Moved by Councillor Fletcher
Seconded by Councillor Cadorette

That the signing authority of the City of Duncan be as follows:

- a. all cheques drawn on the City Treasury shall be signed by the Mayor or Deputy Mayor AND by the Director of Finance or Chief Administrative Officer;
- b. all cheques drawn on the City Payroll Account shall be signed by the Director of Finance or the Chief Administrative Officer;
- c. all transfer of funds into the Payroll Account and between all other City Funds shall be signed by the Mayor or Deputy Mayor AND by the Director of Finance or Chief Administrative Officer;
- d. all Promissory Notes for temporary bank loans shall be signed by the Mayor or Deputy Mayor, AND by the Director of Finance or Chief Administrative Officer;

And That the signature of the Mayor and Deputy Mayor referred to in Clauses (a), (b), and (c) above may be reproduced by mechanical reproduction, except for cheques and transfers in excess of \$10,000.00 each of which must bear two manual signatures;

And That the Chief Administrative Officer be authorized to vote for the Board of Directors of Island Savings Credit Union.

CARRIED

Mayor's Address

It is my great pleasure to welcome everyone here tonight for our Annual Special Council meeting and the recognition of community members who are making a difference in our city. I would like to acknowledge some of the special guests who are here tonight, and some who offered their regrets. MP Jean Crowder, MLA Doug Routley, Freeman Martin Lukaitis, Freeman Arthur Mann, Freeman Joan Gillatt, CVRD Chair Jack Peake, District of North Cowichan Mayor Jon Lefebure, CVRD Directors and Councillors from the District of North Cowichan, Duncan Volunteer Fire Dept. Chief Glenn Mackie, all of the Officers of the DVFD. I would like also to give special acknowledgment to one individual who has provided exemplary service to the citizens of Duncan for a very long time, Deputy Fire Chief Doug Robertson, who has announced his retirement from the department effective December 15th, after an amazing 35 years of service.

2007 has been a year full of both triumph and some turbulence, with the tremendous pace of new development, Sunridge Care Facility, Sherwood House, and Bow-Mel Chrysler to name a few, and projects such as Cowichan Place, the new Aquatic Centre, Centennial Park plan and the successful completion of our new Community Plan, we have challenged the most valuable resources we have, our staff and employees. On behalf of Council, I would like to commend each of them for stepping up at different times to ensure that the work got done and that the objectives of Council and the needs of the community were met. We offer our sincere thanks and appreciation.

I expect 2008 will be equally exciting for the City and our community. The 2008 North American Indigenous Games hosted in August by the Cowichan people will be a tremendous opportunity for us to show an international audience just what is meant by "the Warm Land". I want to encourage everyone to volunteer in some way for this incredible event, I am sure you will be rewarded with a rich cultural experience you will never forget.

City Council has set a strategic direction for 2008 which has three major priorities. The first will be to continue our work toward completion of Cowichan Place. We have made remarkable strides in 2007 on this project and Council is committed to a successful project that provides the greatest benefits to the City and its citizens. The second priority is Boundary Restructure and governance. With the tabling of the Restructure Study this past June, Council will review the recommendations in the report and consider whether to apply to the

Minister of Community Services for a restructure. If an application is approved, it will initiate a public process which allows those affected by the restructure to see that actual impact of the merger, and a process for elector assent to decide its outcome. The third priority is to initiate a redevelopment strategy for the downtown neighbourhood. Utilizing the tools of our new Community Plan, with respect to design guidelines, densities, and zoning, the land economics report, and the ability in the Community Charter to encourage revitalization through redevelopment, we will develop a set of strategic objectives and incentives that will address affordable housing, environmental sustainability and economic development.

I have established a new Select Committee of Environment and Sustainability for 2008. The committee will develop the terms of reference related to the obligations and objectives of the protocol agreement the City signed with the Province of BC, and the recent legislation committed to GHG emissions. It will establish baseline data and benchmarks associated with the City's environment and our activities. The committee will work to develop a strategy that identifies practical measures we can undertake in this community to help protect and enhance our environment. The committee will also work in collaboration with the CVRD Environment Commission to address issues which are regional in scope.

We will continue to address a number of ongoing issues, including the cost of policing, infrastructure, such as roads, sewer, and water systems, and community projects like the Cairnsmore Initiative, community safety projects, traffic and pedestrian projects to only touch on some of the important elements of a livable community.

This is an ambitious agenda for 2008 and I encourage you to participate and communicate with Council as we embark upon our work. On behalf of myself and City Council, I wish to express our sincere good wishes to all of you for the upcoming holiday season.

Mayor Phil Kent

2007 Community Awards

**Awarding of the
City of Duncan
Scroll of Honour
for 2007 – Lori
Iannidinardo**

Councillor Newcomb read aloud the following write-up for one of this year's City of Duncan Scroll of Honour recipients, Lori Iannidinardo:

When researching the information about award recipients we get the opportunity to speak with many people who have worked with them. I have to say the reaction to this person winning this award was staggering. Comments ranged from no one more worthy, to it's about time. In fact among all the words people used to describe her such as compassionate, kind, dedicated, and team player; the most

memorable was, “she is my Valley Hero”. She is exceptionally caring always making others feel good about themselves with praise for their achievements and personal good qualities.

She is a force to be reckoned with and has been called a watch dog for protecting green space. She has no problem standing up to opposition when it is a cause she believes in. When developers in Cowichan Bay were about to proceed with work on their property, she sounded the alarm that a Heron Rookery and Colony were being protected by the treed area of that land.

She has been a dedicated leader of the Cowichan Bay Parks Commission with a strong vision for Park Plans. When things needed to get done she was very successful in rallying the troops to do volunteer work, as well as rolling up her own sleeves and jumping in. She spearheaded the revitalization of Tom Bannister Park, which is now a beautiful family park that is well used by the community. Another project that she helped get off the ground was the development of the Kingscote Trail.

At the planning stage of Francis Kelsey School, she consulted on the design and focus of the school. She has been a driving force in the community and as PAC President.

In 2005, 43 BC Forestry Workers died at work, this was completely unacceptable to her. Consequently, she co-founded and chaired the Vancouver Island Loggers Safety Support Group. She was absolutely unwavering in her fight to get safety back into the forest industry and was instrumental in obtaining group membership, organizing rallies, and media coverage. She told a reporter at one of the rallies, “We want to give a face to this, there are families left behind every time there is a death”. Furthermore, she is involved annually in the planning and organization of the National Day of Mourning in the valley.

Give a family food, you feed them for a day; teach them how to cook, you feed them for generations. This is the mandate of the Cowichan Community Kitchens. While technically you could say that Lori gets paid for some of her work at the Community Kitchen, much of her time is volunteered. Some of the extra things she does is celebrating birthdays & anniversaries of members, visiting members when they are in hospital, organizing memorials and comforting family when a member passes, driving around the valley picking up donations or finding “deals” that add to the quality of food that the group can prepare, using her garage for storing Cowichan Community Kitchens freezers and cupboards, creating a clothing exchange for participants, constantly fundraising so that Cowichan Community Kitchens can

improve and expand.

She is absolutely passionate regarding learning and self empowerment for her clients. She is innovative in ways to support the members to work toward an independent life, such as when a member was unable to read she cut out the pictures of food items from a grocery flyer so that he was able to find and purchase the products. She advocates that, with the right supports, people can improve their lives and the lives of their children in a dignified way. Cowichan Community Kitchen, with her leadership, has been so successful and admired by organizations that they have been asked to write a manual for other communities to use.

She is a remarkable person and has made such a monumental difference in so many lives. You, her family and friends, must be so full of pride.

We are pleased to give Lori Iannidinardo the recognition that she is so deserving of.

Lori Iannidinardo accepted the framed certificate and graciously thanked City Council for this recognition.

**Awarding of the
City of Duncan
Scroll of Honour
for 2007 – Betty
James**

Councillor Winfrey read aloud the following write-up for one of this year's City of Duncan Scroll of Honour recipients, Betty James:

Our first Scroll of Honour recipient has been a driving force behind many charity and community events. Working tirelessly to make sure the job gets done is paramount to her. She has been described as not taking no for an answer when it comes to fundraising.

In 1954, clearly while still in elementary school, she joined the Women of the Moose and through the years has held all executive positions.

Some years ago our honouree started an MS fund raising program with local Realtors, which raised thousands of dollars to help fight the disease.

She has organized bowling for the handicapped as well as groups to compete at Operation Track Shoes in Victoria.

She has, and continues to be involved in many clubs where she has donated time, including Lawn Bowling, Curling and Probus.

She has volunteered countless times for the Heart Fund, and Cancer Society.

The BC Liberals received many hours of hard work during election time.

She is also the Municipal Representative to the 2010 Olympics.

Yearly, she spearheads the raffle and silent auction for the Annual Hoe Down at Providence Farm. At each Hoe Down she single handedly raises between \$7,000 and \$10,000 dollars. She has been a strong advocate of the farm supporting it whenever possible.

Our scroll recipient is an enthusiastic member of the Poppy Fund Campaign which she also chaired for two years, and each year she helps to distribute and collect the poppy trays.

After many years of doing volunteer work and serving as Vice President for Royal Canadian Legion Branch #53, she decided to run for President. Very quickly the new President found that she had volunteered for a full time job, but she has been instrumental in bringing a fresh outlook to an aging and respected organization.

While proving to be a volunteering force in many areas, she also has a soft-hearted side. When she heard that a young local girl was unable to afford a dress for her graduation she quietly made sure the girl had a beautiful dress for that all important day.

As well while visiting Cairnsmore Place to feed her mom during meal times, she would also feed other residents who needed help.

Tonight, we honour a very compassionate, caring and selfless individual who gives of herself to provide a better quality of life for others. It's a pleasure to recognize her outstanding achievements and present her with this award.

Would you please join me in congratulating Betty James.

Betty James accepted the framed certificate, saying she was stunned and extremely moved by this designation of City Council.

**City of Duncan
Perpetual Arts
Award for 2007 –
Mike Moroz**

Councillor Jackson read aloud the following write-up for this year's recipient of the City of Duncan Perpetual Arts Award for 2007:

I am honoured tonight to give this year's News/Leader Pictorial Arts Award to Mike Moroz. Mike is the head of the Fine Arts Department at Cowichan Secondary School, where he has been instrumental in getting the Drama Department going. Some of the notable plays he has been involved in include Chicago, Red Hot and Cole (Porter) and The Last Real Summer. He also teaches student filmmakers, and under his guidance, many have won awards within BC. Mike is an exceptional teacher, who goes above and beyond for his students, always searching for opportunities for them to proceed further with their education in the arts after they leave high school.

He has been extremely supportive of media arts in the Cowichan

Valley and was successful in bringing two BC Student Film Festivals back to Vancouver Island.

Another highly successful and award winning project in which Mike has been involved has been KEYEYE, a film produced by Robin Webb of Bay Film Studios- which is the largest film studio in BC outside of Vancouver. The topic of the film is to inform youth about how to be aware of and avoid child predators.

Mike is also a script writer and is currently looking for funding to make the feature film, "Face in the Sun" about a woman who is diagnosed with breast cancer.

He is an accomplished actor who has been in such plays as "Boys Next Door," a play about challenges faced by men in a group home. And for many of us, not only is Mike the face of the Mercury Theatre, but he IS the Mercury Theatre.

As a teacher he is loved and respected. He is passionate about what he does and is exceptionally supportive of all those around him. And for these reasons, on behalf of the Mayor and Council of the City of Duncan, I am proud to give Mike the recognition by his community that he so richly deserves.

Mike Moroz accepted an original acrylic print by painter Robert Cerins as the "keeper" trophy and thanked City Council for this recognition. He said he was humbled and amazed that his work means something outside the classroom.

**2007 City of
Duncan Sports
Trophy – Al
Howie**

Councillor Fletcher read aloud the following write-up for this year's recipient of the City of Duncan Sports Trophy for 2007:

In 1991, Al Howie ran **7295 Kilometers** in **72 days**. Coast to Coast across Canada starting in Newfoundland on June 21st and ending September 1st in Victoria, BC. This is one of the greatest documented journey runs ever and one of the foremost endurance feats of any age anywhere. While most can't imagine running one marathon in their life time, Al ran the equivalent of 2½ marathons daily for 72 days straight.

The Cowichan Valley is fortunate to claim Al Howie as one of our own. Al an original Scotsman born in a port town near Glasgow moved to Canada and in 1978 made Vancouver Island his home. The epiphany moment came in his mid 20's when he looked in the mirror and saw a weary old man looking back. One day he stopped smoking and the next day he went out and ran 10 miles for the first time. He thought that's not that bad and it accumulated from there. It wasn't until he moved to Vancouver Island that his passion for the sport became an obsession. Encouraged by the stamina that he had

built up he decided to run from Victoria to Port Hardy to raise money for the United Way, and did it again for the Times Colonist 1000 fund. Within a year Al had set world, North American and National records for ultra marathons which are those longer than a conventional marathon of 26 miles, 385 yards. It wasn't until after entering his first international race in Ottawa in 1981 that he first realized he was good. Al said that he knew that he had a lot of stamina, but he ended up several miles ahead of the guy who finished second. He soon became a familiar face at races throughout Western Canada with his long hair and bushy red beard. He also developed a trade mark for drinking beer before each race. It drove people crazy seeing him knocking back a beer while they were stretching and then seeing him on the podium at the end of the race. To keep in top condition Al would often run to races in other cities, putting his bags on the bus to a distant town, catching up to them and changing clothes, then sending them on to the next stop.

In 1987 Al broke the record for the longest continual run, completing 1422 laps at the University of Victoria's Centennial Stadium, a distance of 580 kilometers, in 104 hours. In addition to the world record he was running to raise attention for Greater Victoria's bid to host the 1994 Commonwealth Games. In 1989 he became the first person to finish the Sri Chinmoy 1300-mile race in New York, beating its 18-day time limit. Additionally, he ran the entire 1400-kilometre length of Britain in just 11 days.

While often having trouble making the rent himself he pounded the pavement for many charities, raising well over \$750,000.00 during his running career.

Al is a fascinating man, who is a genius in the world of human endurance, a man who has demonstrated what can happen when sinew and willpower are powerfully fused.

I am most pleased to present the City of Duncan Sports Trophy to the Greatest Ultra Marathoner on Earth, Al Howie.

Al Howie accepted the award and thanked Council by saying "I appreciate what you said about me and I'll see you out on the road".

**Residential
Development
Award of
Excellence 2007 –
Roger & Heather
Williams – 841
Jubilee Street
(Oceans Eleven)**

Councillor Caljouw presented one of the 2007 Residential Development Awards of Excellence to Roger and Heather Williams for the upgrading and landscaping project of their apartment building at 841 Jubilee Street (Oceans Eleven). Councillor Caljouw commented that this development has improved the area immensely.

Roger and Heather Williams accepted the award and said they enjoyed working with the City of Duncan on this project and look

forward to starting another project in the future.

**Residential
Development
Award of
Excellence 2007 –
Norman Jones –
280 Government
St. – Sherwood
House**

Councillor Fletcher presented the second 2007 Residential Development Award of Excellence to Norman Jones for the Sherwood House development at 280 Government Street. The four storey assisted living complex is a much needed and appreciated facility for the City of Duncan.

Norm Jones was most pleased to accept the award and said it has been a pleasure working with the City of Duncan staff and thanked them for all the assistance given him on this and other projects he has been involved in within the City.

**2007 Commercial
Development
Award of
Excellence –
Cadillac Homes –
116 Queens Road**

Councillor Cadorette presented Dave Slang and Cam Pringle with the 2007 Commercial Development Award of Excellence for their commercial/residential development at 116 Queens Road. Dave Slang and Cam Pringle accepted the award. Mr. Slang thanked City Council and noted that it was a challenging lot to work with, but in the end, they were most pleased with the finished project and look forward to doing more projects in the City.

**2007 Commercial
Development
Award of
Excellence
Honourable
Mention – Mike &
Richard Holmes –
21 Queens Road**

Councillor Cadorette presented Mike Holmes and Richard Holmes with the 2007 Commercial Development Award of Excellence Honourable Mention to Mike and Richard Holmes of Pemberton-Holmes for the refurbishing of the building at 21 Queens Road.

Mike Holmes accepted the award and said they were thrilled to be given an award they didn't apply for and thanked City Council for this recognition.

**North American
Indigenous
Games (NAIG)
2008**

Mayor Kent welcomed Debbie Savory of the North American Indigenous Games (NAIG) 2008 Committee and asked that she say a few words about the upcoming Games.

Debbie Savory extended congratulations to all the recipients of awards presented by Council this evening.

Regarding the 2008 NAIG event being staged in the Cowichan Valley, Debbie highlighted the following points:

- There are only 35 weeks left until the North American Indigenous Games take place in the Cowichan Valley during August 3 -10, 2008.
- In the months leading up to the Games, 3,000 volunteers will be needed to help deliver a successful and memorable event. This is the first time a collective effort of such magnitude will

occur in the Cowichan Valley between Aboriginal and non-Aboriginal people. It is estimated that 20,000 combined participants and visitors from all over Canada and the U.S. will attend and be given a true Warm Land welcome. The economic benefit to the local and provincial economy is estimated at \$26 million.

- 22 schools will be transformed into Athlete Villages and will be home to the junior sport participants, aged 13 – 19, thanks to a partnership with Cowichan Valley School District 79.
- The Quw'utsun' Cultural and Conference Centre at 200 Cowichan Way will be the main Cultural Village and Volunteer Centre for the Games. A Grand Opening of the Volunteer Centre is being planned for sometime in January 2008.
- The Cowichan 2008 NAIG needs the assistance of the entire community, working with one mind and one heart, to deliver the Games in August 2008 and encouraged all those in attendance to consider volunteering to ensure the success of these Games.
- More information and volunteer registration forms can be found at www.cowichan2008.com. You can also register to volunteer at the Vancouver Island Regional Library in the Cowichan Centre, 2687 James Street.

Closing Prayer Gurmit Singh conducted the closing prayer.

Adjournment

R-387-07

Moved by Councillor Winfrey
Seconded by Councillor Newcomb
That this Special Meeting of City Council be adjourned.

CARRIED

The meeting adjourned at 8:35 p.m.

Phil Kent
Mayor

Lynn Ketch
Acting Director of Corporate Services