

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:36 p.m., November 14, 2006.

Present: Mayor Phil Kent; Councillors Ray Cadorette, Mike Caljouw, Paul Fletcher, Sharon Jackson, Ken Newcomb, and Jesse Winfrey [7.45 pm].

Also Present: Peter de Verteuil – Acting CAO/Director of Finance
Cheryl Wirsz - Director of Corporate Services.

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Movd. Councillor Newcomb
Secd. Councillor Jackson
THAT the Agenda for the November 14, 2006 Regular Meeting of City Council be approved.

CARRIED

Adoption of Minutes

Minutes Movd. Councillor Caljouw
Secd. Councillor Cadorette
THAT the Minutes of the Regular Meeting of City Council held October 23, 2006 be adopted.

CARRIED

Introduction of Late Items

Delegations RCMP – Third Quarter Report
Janitorial Service Janitorial Service – Report from the Director of Finance

Delegations

RCMP Third Quarter Report Inspector Robinson updated Council on the regionalization issue as it is moving forward and advised of crime statistics around the train station area. With regards to the 3rd Quarter Report: Assaults are down and theft of motor vehicles and drug offenses are increasing. Young offender statistics are relatively the same. A human resource needs analysis will be presented to Council on November 20, 2006. A victimization survey is ongoing as part of a pilot project for a university project. Results are expected by mid December. Youth detox and youth stabilization is ongoing and very successful – in an initiative called ADAPT, funded by VIHA [alcohol and drug prevention

program for youth]. Initiatives are ongoing with drug initiatives in the local middle schools [further reports will be forthcoming]. Victim Services now has 4 full time employees and 12 volunteers. The statistics are very high [assaults and domestic violence]. Human resources – the dog master and dog have arrived in the community. One constable has been transferred to the lower mainland and one to the federal drug unit. A new cadet is arriving from Labrador. Three positions are vacant, several are seconded and some are on light duty.

The Mayor thanked Insp. Robinson for his report. The need for the detox beds in comparison to the actual numbers was discussed and federal funding is being investigated. More Provincial funding from VIHA could be obtained if a need is shown. Shoplifting in light of the upcoming Christmas season was discussed as part of the ongoing education through community policing. The use of the video surveillance cameras was discussed and have garnered much interest from other communities and are a great deterrent.

Report of the Chief Administrative Officer

CAO Report

The Acting CAO updated Council on the UBCM Health Promotion Grant, gas tax funding, and the highway totem poles. Several water services are in the process of being installed and the Inflow and Infiltration project has begun. The Christmas decoration installation is underway, City Hall LED lights have been changed and City Square will be sanded during the week of November 20, 2006.

Unfinished Business

Correspondence from our Sister City, Meru

Movd. Councillor Jackson
Secd. Councillor Winfrey

That VIHA be contacted to see if they have any old but functioning medical equipment, and asked if there is a process to assist by donating old medical equipment as has been done in the past.

And that other organizations be asked if they are able to partner with shipping costs.

CARRIED

Correspondence

**City of Burnaby –
Polybrominated
Diphenyl Ethers**

Movd. Councillor Fletcher

Secd. Councillor Jackson

THAT the correspondence from the City of Burnaby regarding Polybrominated Diphenyl Ethers be referred to committee.

CARRIED

**Karyon Group -
Passport Tourism
Initiative**

Movd. Councillor Winfrey

Secd. Councillor Caljouw

THAT the correspondence from Karyon Group regarding a tourism passport be referred to committee and that other groups such as the DBIA and Chamber of Commerce be engaged.

CARRIED

**DBIA – Christmas
Kick off**

Movd. Councillor Caljouw

Secd. Councillor Newcomb

That the request from the DBIA for the Mayor to deliver a holiday message at the November 24 Kick Off be approved and;

Further that the following street closures for November 24 be approved:

1. Craig Street to be closed from Kenneth to Station [3 pm to 9 pm]
2. Craig Street [1 pm to 9 pm] from Ingram to Kenneth
3. Kenneth Street be closed from Parking Lot 1 to Parking Lot 2 [3pm to 9 pm]
4. the first three parking spaces in front of Dobson's Paint be blocked to traffic from 3pm to 9 pm on November 24, 2006;

And Further that additional garbage cans be placed in City Square;

And Further that the public washroom hours be extended to 9 pm on November 24, 2006;

And further that a City Worker be authorized to assist with the lighting of the city Christmas Tree on top of City Hall on November 24;

And further that a Hays firework technician be authorized to have access to the top of City Hall from 9 am to 9 pm on November 24.

CARRIED

Reports of Committees, COTW and Commissions

BC Forest Discovery Centre – Request for funding

Movd. Councillor Caljouw

Secd. Councillor Jackson

That the request for funding for the BC Forest Discovery Centre Christmas Carol Train be denied as per City policy.

CARRIED

Councillor Fletcher Opposed

Public Works [LED Lights – City Hall Building and Eagle Heights Water Service to Ms. Elliot]

Movd. Councillor Newcomb

Secd. Councillor Caljouw

That \$1500 be authorized to be expended on white LED lights for the windows at City Hall;

That the City allow water to be provided to Ms. Elliot subject to the CAO meeting with Ernie Elliot, General Manager, Cowichan Tribes, to discuss costs and contributions and to authorize and approve a connections due to the fact that the water service area has reached capacity and substantial expenditures are required to allow for further expansion.

CARRIED

Reports from Council

- Mayor Kent celebrated and commiserated the retirement of long time employee Lynn Ketch and welcomed Cheryl Wirsz to the position of Director of Corporate Services. Mayor Kent attended the November 3 community safety initiative along with Councillor Fletcher and also attended the waste watch initiative program which is part of the community policing program. The CVRD board discussed regional policing and will be working with stakeholders to do an action plan. The Kinsol Trestle issue is moving onwards and a society will work on creating a model. Further discussion and information will be forthcoming. The crystal meth program is well under way. Councillor Caljouw did a wonderful job as MC at the recent Remembrance Day ceremony. We will work with the Legion and other partners to make the celebration even more successful.
- Councillor Newcomb attended the Remembrance Day celebrations at Mt. Prevost school and noted how the students did a wonderful job. The Cowicahn Centre Commission monthly meeting was last week and the commission liquor and drug policy has been well received; education and time will assist in compliance with the policy. The commission approved the expenditure for 1350 new soft seats in the arena in partnership with the Capitals hockey team.

- Councillor Cadorette attended the BC Forest Discovery Centre AGM and the City will no longer have an appointed seat on the Board as per the strategic planning process the organization has been working on. Also attended the monthly Chamber of Commerce meeting and reported that the Black Tie Awards event was a success with over 200 people attending.
- Councillor Caljouw discussed the sound system at the Remembrance Day ceremony and how local business people are working together to help solve the problem.

Reports from Staff

October 2006 Building Statistics

Movd. Councillor Jackson
Secd. Councillor Winfrey

That the Building Statistics report for the month of October, 2006 be received and filed.

CARRIED

Janitor

Movd. Jackson
Secd. Caljouw

That the Janitorial Contract be awarded to ABCO Building Maintenance for \$1800 plus GST per month for a one year period [December 1, 2006 to November 30, 2007].

CARRIED

Bylaws

Amendment to General Street Regulation [Micro Car] Bylaw No. 2014

Movd. Councillor Jackson
Secd. Councillor Newcomb

That "City of Duncan Micro Car Definition Amendment Bylaw No. 2014, 2006" be read a first, second and third time.

CARRIED

Amendment to Fees and Charges Bylaw No. 2013, 2006

Movd. Councillor Jackson
Secd. Councillor Newcomb

That "City of Duncan Amendment to Fees and Charges Bylaw No. 2013, 2006", be read a fourth time and be finally adopted.

CARRIED

Question Period - Council

- Councillor Newcomb asked about the community kitchen grant. Some additional clarification is required to obtain the final grant and it will come to the November 20, 2006 General Purposes Committee for follow up.
- Councillor Jackson asked about the timing for cameras in the Council Chamber for Shaw Cable and about the follow up for the multi family housing.

Closed Session

Movd. Councillor Winfrey

Secd. Councillor Jackson

THAT this Regular Council meeting be closed to the public to consider items under Section 90(1)(c) of the Community Charter.

CARRIED

The meeting was closed to the public at 8:41 p.m. and Council rose without reporting at 10.59 p.m.

Adjournment

Movd. Councillor Jackson

Secd. Councillor Newcomb

THAT this Meeting of City Council adjourn.

CARRIED

Confirmed:

Certified Correct:

**Phil Kent,
Mayor**

**Cheryl Wirsz,
Director of Corporate Services**