

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, December 11, 2006.

Present Mayor Phil Kent
Councillor Ray Cadorette Councillor Sharon Jackson
Councillor Paul Fletcher Councillor Jesse Winfrey
Councillor Ken Newcomb

Also Present Tom Ireland – Chief Administrative Office
Peter de Verteuil – Director of Finance
Cheryl Wirsz – Director of Corporate Services

**Absent with
Prior Notice** Councillor Mike Caljouw

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved Councillor Jackson
Seconded Councillor Newcomb
That the agenda be approved as circulated.

CARRIED

Adoption of Minutes

**Minutes –
November 27,
2006** Moved Councillor Newcomb
Seconded Councillor Cadorette
That the minutes of the November 27, 2006 Regular Council meeting
be adopted.

CARRIED

**Minutes –
December 4,
2006** Moved Councillor Jackson
Seconded Councillor Winfrey
That the minutes of the December 4, 2006 Special Council meeting
be adopted.

CARRIED

Report of the Chief Administrative Officer

CAO Report Mr. Ireland updated Council on the water and sewer upgrades. Snow removal is currently within budget. Meetings were held regarding the Seniors development on Bundock. Cowichan Place discussions are ongoing. Staff is working on the 2007 budget.

Correspondence

**Town Crier
2006 Expenses** Moved Councillor Newcomb
Seconded Councillor Jackson
That the Director of Finance be authorized to pay the Robert Alexander - Town Crier the expenses for 2006 [\$168.98].

CARRIED

**2007 FCM
Annual
Conference** Moved Councillor Jackson
Seconded Councillor Winfrey
That Mayor Kent be authorized to attend the 2007 FCM Annual Conference in Calgary.

CARRIED

**February 2007
– Heart Month** Moved Councillor Jackson
Seconded Councillor Cadorette
That the City of Duncan proclaim February 2007 as Heart Month.

CARRIED

Reports of Committee of the Whole

**Development
Permit
Amendment –
460 St Julian** Moved Councillor Newcomb
Seconded Councillor Jackson
That the existing development permit for the new showroom/office/repair shop 460 St Julian be amended by replacing the schedules as per the new site and elevations plans submitted.

CARRIED

**Development
Permit – 460 St
Julian** Moved Councillor Cadorette
Seconded Councillor Winfrey
That the Committee of the Whole recommend that Council process the development permit application at 460 St Julian Street for an accessory structure [auto detailing/carwash];
And That the sidewalks on St Julian Street be given priority level treatment with surface treatment in accordance with 3.2.2 of the design guidelines. This must be shown on the plans approved for construction;

And That graduated landscaping be applied to the west side of the enclosed garbage area to screen it from view from St Julian Street;

And that the fencing for the garbage area be solid screening type.

CARRIED

**Totem Pole
Copyrights**

Moved Councillor Jackson
Seconded Councillor Newcomb

That the City authorize Ms Beverlee McLeod to use the 'Cedar Man – Cedar Woman' Totem Pole in her artwork, subject to citing "Approved by the City of Duncan' on the artwork.

CARRIED

**10 x 10
Challenge**

Moved Councillor Winfrey
Seconded Councillor Jackson

That the City of Duncan join in the 10x10 Challenge and work with the Minister's Council on Employment for persons with disabilities to help meet the target of increasing employment for persons with disabilities by 10% by 2010;

And That a 10x 10 Challenge Proclamation be issued.

CARRIED

**Cowichan
Legion Road
Name Request**

Moved Councillor Newcomb
Seconded Councillor Winfrey

That the letter of request from the Cowichan Legion be received and filed with the contents duly noted;

And That in the future consideration of a change in street name or the naming of a new street will occur if the opportunity arises.

CARRIED

**Fir Tree – 371
and 377 Beech
– Bill Mattin**

Moved Councillor Jackson
Seconded Councillor Cadorette

That a letter be written to Mr. Mattin, with copies to the other concerned homeowners, thanking them for bringing the tree issue to our attention, noting that it would appear, based upon the result of investigations by city staff, that the tree is on private property, that being 371 and 377 Beech Avenue.

CARRIED

**Rotary Park
Trees**

Moved Councillor Newcomb
Seconded Councillor Jackson

That Council authorize Public Works to remove the three dead cottonwood trees in Rotary Park;

And That Public Works will plant three new trees in the spring of 2007 as per Bylaw 1765.

CARRIED

Reports of Mayor and Council

- The Mayor reported on the December 4 Special Meeting for Community Awards and Committee Appointments. He attended a Cairnsmore Neighbourhood meeting on December 5, and along with the Director of Finance, attended the Valley Seniors Christmas dinner at the Eagles Hall on December 7. Meetings have been ongoing regarding Cowichan Place.
- Councillor Cadorette attended the BC Forest Discovery Centre Forum on December 1. On December 5th he attended the Chamber of Commerce Board meeting, Michal Watkins is the new president; he is a financial planner with Edward Jones.
- Councillor Newcomb attended the November 27th and December 1st meetings with North Cowichan and the Cowichan Exhibition Society regarding Cowichan Place – discussions ongoing as we speak.

Reports of Staff

**Building
Department
Report -
November**

Moved Councillor Jackson
Seconded Councillor Winfrey

That the November 2006 Building Statistics be received and filed.

CARRIED

**Finance
Department
Report -
October**

Moved Councillor Newcomb
Seconded Councillor Cadorette

That the October 2006 Warrant be received and filed.

CARRIED

**Pioneer Park
Lands – For
new Aquatic
Centre**

Moved Councillor Jackson
Seconded Councillor Newcomb

That Council authorize the Mayor and Director of Corporate Services to sign the Plan of Subdivision, prepared by Gerald W. Lindberg, of the Remainder of Lot A, Plan 9127, and Part of the Remainder of Lot 3, Plan 31554, both of Section 18, Range 6, Quamichan District.

CARRIED

Bylaws

**Bylaw 2015,
2006 – Mayor
and Council
Remuneration**

Moved Councillor Jackson
Seconded Councillor Newcomb

That Mayor and Council Remuneration Bylaw No. 2015, 2006 be read a first, second and third time.

CARRIED

**Bylaw 2016,
2006 –
Commercial
Vehicle
Licensing**

Moved Councillor Newcomb
Seconded Councillor Cadorette

That Commercial Vehicle Licensing Bylaw No. 2016, 2006 be read a first, second and third time.

CARRIED

**Pro-Rate 2007
Fees**

Moved Councillor Jackson
Seconded Councillor Newcomb

That staff be directed to pro rate the licensing fees for the 2007 transition year.

CARRIED

**Bylaw 2017,
2006 – Water
Rates
Amendment**

Moved Councillor Jackson
Seconded Councillor Winfrey

That Water Rates Amendment Bylaw No. 2017, 2006, be read a first, second and third time.

CARRIED

Councillor Fletcher Opposed

**Bylaw 2018,
2006 – Sewer
Rates
Amendment**

Moved Councillor Newcomb
Seconded Councillor Jackson

That Sewer Rates Amendment Bylaw No. 2018, 2006, be read a first, second and third time.

CARRIED

Question Period

It was asked if there was an update on the Lee Street Berm issue. The CAO will request a report from the Superintendent of Public Works.

Resolve to go into Closed Meeting

**Closed
Session**

Moved Councillor Newcomb
Seconded Councillor Jackson
That this regular council meeting be closed to the public to consider property issues (s.90(1)(e) and legal issues (s.90(1)(g) as per the *Community Charter*.

CARRIED

Adjournment

Moved Councillor Jackson
Seconded Councillor Winfrey
That this meeting be adjourned.

CARRIED

The meeting adjourned at 8:08 p.m.

Phil Kent
Mayor

Cheryl Wirsz
Director of Corporate Services