

## City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC, at 7:30 pm on Monday, January 18, 2010.

**Present**

Mayor Phil Kent	
Councillor Ray Cadorette	Councillor Sharon Jackson
Councillor Tom Duncan	Councillor Joe Thorne
Councillor Paul Fletcher	Councillor Jesse Winfrey

**Also Present**

Tom Ireland, CAO  
Lynn Ketch, Director of Corporate Services  
Peter de Verteuil, Director of Finance  
James van Hemert, Director of Development Services

The Mayor acknowledged the difficulties facing the thousands of Haitians in their struggle to recover from the recent disastrous earthquake in Haiti.

The City's new planner, James van Hemert, was introduced to all.

### **Approval of Agenda**

**Agenda**  
R-1-10

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

**That** the Agenda be amended by adding Delegations 5.1. Cowichan Green Community, and approved.

CARRIED

### **Adoption of Minutes**

**Minutes**  
R-2-10

Moved by Councillor Cadorette  
Seconded by Councillor Duncan

**That** the Minutes of the Regular Council Meeting of December 21, 2009 be adopted.

CARRIED

**Minutes**  
R-3-10

Moved by Councillor Jackson  
Seconded by Councillor Cadorette

**That** the Minutes of the Special Council Meeting of December 23, 2009 be adopted.

CARRIED

### **Introduction of Late Items**

Moved by Councillor Winfrey  
Seconded by Councillor Cadorette

**That** the following late item be accepted under Correspondence 8.1:

- January 18, 2010 email from Shaw Cable TV requesting a letter of support for community television.

CARRIED

### **Delegation**

**Cowichan Green  
Community –  
“Cowichan Food  
Charter”**

Jessica Kerr, Cowichan Green Community, presented the “Cowichan Food Charter” document and gave a brief overview. By signing onto the “Cowichan Food Charter”, the City is declaring a commitment to promote and support values in moving toward a food-secure Cowichan that honours social justice, ecosystem health, and community wellbeing.

### **Report of the Chief Administrative Officer**

**CAO Report**

The CAO reported that on January 13 – 15, 2010, he attended the LGMA CAO forum in Victoria. He noted it was very informative with sessions on enhancing chances for infrastructure grants, preparing for climate change, managing the multigenerational workforce, communicating in an electronic world, as well as the ‘ever informative’ nuts and bolts session.

### **Correspondence**

**Shaw Cable TV  
– Letter of  
Support - CRTC  
R-4-10**

Moved by Councillor Jackson  
Seconded by Councillor Winfrey

**That** the CRTC be advised that while City Council supports the importance of community television, it would like it noted that the community is not being adequately supported by local television coverage through Shaw Cable Systems.

CARRIED

### **Reports of Committees**

**Committee of  
the Whole  
Report  
R-5-10**

Moved by Councillor Cadorette  
Seconded by Councillor Jackson

**That** the following January 11, 2010 Committee of the Whole recommendations be approved, with number 1 and number 8 being dealt with separately:

2. **That** a letter of support be provided to the Duncan-Cowichan Chamber of Commerce for its grant application to the Island Coastal Economic Trust for construction of the proposed new Visitor Centre.
3. **That** a letter of support be provided to the South Fraser Family Court & Youth Justice Committee in its endeavour to have the BC

Government re-open its discussions regarding treatment options for youth, struggling with substance abuse and refusing treatment, with a copy of the letter being sent to the Honourable Michael de Jong, Attorney General and the Honourable Gordon Campbell, Premier;

**And That** a letter be sent to Bill Routley, MLA, requesting that he send a similar letter of support to the Honourable Michael de Jong, Attorney General and Premier Gordon Campbell, with copies of these letters being sent to the South Fraser Family Court & Youth Justice Committee and the CMHA;

**And That** a request be sent to the CVRD Health Services to lobby VIHA for youth services and a detoxification centre for the Cowichan Valley.

4. **That** the month of February 2010 be proclaimed “Heart Month” in the City of Duncan.
5. **That** City Council proclaims January 27, 2010 as “Family Literacy Day” in the City of Duncan.
6. **That** the remaining funds in the Olympic Torch Relay account be returned to the CVRD based on the proportioned amount of their contribution;  
**And That** the City’s unspent portion be allocated to the Youth Group at the Island Savings Centre;  
**And That** the CVRD be requested to consider using the refunded money for the same purpose.
7. **That** City Council approves an early budget expenditure in the amount of \$30,000 for the construction of the Raised Median and Crosswalk at the Trunk Road and Ypres Street Intersection (Figure 2) to enhance traffic flow and improve pedestrian safety;  
**And That** this work be paid for out of the 2010 Capital Project Budget.
9. **That** City Council advise the CVRD Board that it supports the full warrant being executed for the Parks Land Acquisition Fund for 2010.
10. **That** when the design stage of the Station Street and Government Street Intersection is in the final stage, a space be allocated for a Totem Pole that is in a visible sight line from the Train Station.

**CARRIED**

**Cowichan Food  
Charter  
R-6-10**

Moved by Councillor Cadorette  
Seconded by Councillor Jackson

1. **That** the City of Duncan sign onto the “Cowichan Food Charter”

declaring a commitment to promote and support these values in moving toward a food-secure Cowichan that honours social justice, ecosystem health, and community wellbeing.

CARRIED

At this point in the meeting, the formal document was signed by the Mayor.

**Jubilee Street –  
Boulevard  
Transportation  
Group Report**  
R-7-10

Moved by Councillor Cadorette  
Seconded by Councillor Duncan

8. **That** City Council accept the findings and the recommendations of Boulevard Transportation Group: Retain existing 50 km/h speed. Traffic Calming should be the kind that does not impact emergency vehicles (no vertical deflection), future sidewalk widening or utility pole relocations should be considered;

**And That** staff be requested to add the cost of “bump-outs” for Fourth, Third, Second and First Streets and Jubilee to the 2010 Budget, with the priority of work being done in that order;

**And That** staff report on reducing parking on Jubilee Street near each of these intersections.

CARRIED

**Committee of  
the Whole  
Minutes**  
R-8-10

Moved by Councillor Winfrey  
Seconded by Councillor Thorne

**That** the Minutes of the Committee of the Whole Meeting of January 11, 2010 be adopted.

CARRIED

### Report of the Totem Committee

**Dedication  
Ceremony –  
Rick Hansen  
Totem Pole**  
R-9-10

Moved by Councillor Fletcher  
Seconded by Councillor Jackson

**That** City staff write a letter to Rick Hansen inviting him to attend a Dedication Ceremony in his honour on a date that is convenient for him prior to June 13, 2010;

**And That** the City of Duncan cover the cost of the reinstallation of the Rick Hansen Pole;

**And That** the Totem Committee be involved in planning the Rick Hansen Dedication Ceremony.

CARRIED

The Mayor suggested that Marilyn Baines, widow of Corky Baines, carver of the Rick Hansen Man In Motion totem pole, be invited to the Dedication Ceremony.

## **Reports of Mayor and Council**

Mayor Kent reported on the following:

- On January 2, at the invitation of the Cowichan News Leader, he and Councillor Thorne attended an event in honour of David Chase, (99 years old, son of a Civil War veteran) for his contribution to the preservation of his property in the Khenipsen/Gore-Langton Road area;
- On January 13, he attended the CVRD Board meeting and was appointed once again as Chair of the Regional Services Committee;
- On January 14, he attended the CVRD Environment Committee;
- Earlier today, he attended the City's Environment & Sustainability Committee meeting along with Councillor Cadorette, Councillor Fletcher and the Director of Planning, James van Hemert.

Councillor Winfrey reported that on January 13, he attended, in an unofficial capacity, the annual thank you dinner for the Community Policing.

Councillor Cadorette reported on the following:

- On January 6, he attended the DBIAS Board meeting;
- On January 8, he attended the VIRL Board Executive Committee meeting.

Councillor Thorne reported on the following:

- He recently attended the Chamber of Commerce meeting discussing, among other items, the relocation of Info Centre and preparing for the Black Tie Awards;
- During the flooding threat last week, he spent time finding homeless persons and getting them moved to a safer area, with many thanks being expressed by the homeless persons involved.

Councillor Jackson reported on the following:

- On January 14, she attended the 1<sup>st</sup> Anniversary celebration of the Bellamy Learning Centre, noting that they assist a number of children with learning disabilities;
- On January 16, she attended "The Gathering", a felting workshop organized by Joanne Circle at the Cowichan Cultural Centre;
- On January 16, she also attended the Damascus-to-Duncan fundraising event where \$3,900 was raised to assist in bringing an Iraqi family, who currently have refugee status in Syria, to the Cowichan Valley.

## Reports of Staff

**Building  
Statistics Report  
December 2009**  
R-10-10

Moved by Councillor Duncan  
Seconded by Councillor Thorne

**That** the Building Statistics Report for the month of December 2009 presented by David Hewetson, Building Inspector, be received and filed.

CARRIED

## Bylaws

**Building  
Amendment  
Bylaw No.2079,  
2010**  
R-11-10

Moved by Councillor Jackson  
Seconded by Councillor Thorne

**That** City Council give first, second and third reading of "Building Amendment Bylaw No. 2079, 2010".

CARRIED

**Streets Bylaw  
Amendment  
Bylaw No.2083,  
2010**  
R-12-10

Moved by Councillor Cadorette  
Seconded by Councillor Jackson

**That** City of Duncan "Streets Amendment Bylaw No. 2083, 2010" be read for the first, second and third time.

CARRIED

**Questions from  
Council**

Councillor Fletcher asked the following questions:

- status of new bus shelters; kiosks - Mayor replied that the CVRD is still working on this.
- What work is being done at 131 Station Street with the demolition of the upper deck at the rear of the building - a reply will be forthcoming.

On a comment from Councillor Fletcher, Councillor Duncan suggested that the City ban smoking in the Memorial Park Gazebo and Bus Kiosks.

**Bylaw –  
Smoking Ban –  
Gazebo & Bus  
Kiosks**  
R-13-10

Moved by Councillor Duncan  
Seconded by Councillor Jackson

**That** the subject of a smoking ban for gazebos and bus kiosks on City property, be referred to the next Committee of the Whole meeting.

CARRIED

Councillor Cadorette inquired what snow removal plan is being proposed for Craig Street with the new configuration of the street and parking stalls - the CAO advised that the City recently purchased a snow blower for this and other areas of Duncan.

**Adjournment**  
R-14-10

Moved by Councillor Winfrey  
Seconded by Councillor Jackson  
**That** this meeting be adjourned.

CARRIED

**Adjourn**

The meeting adjourned at 8:23 p.m.

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Mayor Phil Kent,  
Chair

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Lynn Ketch,  
Director of Corporate Services