

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chambers, City Hall, 200 Craig Street, Duncan BC, at 6 p.m. on Tuesday, October 9, 2007.

Present Mayor Phil Kent
Councillor Ray Cadorette Councillor Mike Caljouw
Councillor Paul Fletcher Councillor Sharon Jackson
Councillor Ken Newcomb Councillor Jesse Winfrey

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Tamie Nohr – Recording Secretary

Approval of Agenda

Agenda Moved by Councillor Winfrey
Seconded by Councillor Newcomb
R-295-07 **That** the agenda be approved as circulated.

CARRIED

Adoption of Minutes

Sept 17, 2007 Minutes Moved by Councillor Jackson
Seconded by Councillor Newcomb
R-296-07 **That** the minutes of the Regular Meeting of Council of September 17, 2007 be adopted.

CARRIED

Introduction of Late Items

Late Items Moved by Councillor Winfrey
Seconded by Councillor Newcomb
R-297-07 **That** item 9.5.5 DP2007-07 be added to the agenda under the heading Reports from Staff.

CARRIED

Report from the Chief Administrative Officer

- Interviewed candidates for Director of Public Works, checked references.
- Made offer to new Building Inspector – offer accepted.
- Met with new owner of a downtown property to discuss zoning, parking and building height of the property.
- Attended a portion of UBCM Convention

- Along with Peter de Verteuil, attended the Grand Opening of Sherwood House and welcomed all the guests on behalf of the city.
- Received a Development Permit application for the Sands Funeral Chapel
- Received and issued Development Permit for Sweet Urban
- Received a Development Permit application for the property of Duncan Motorcycles.
- Received a Development Permit application for landscaping to date of Bow-Mel Chrysler.
- Received a Development Permit application for 149 – 1st Street.
- Received a Development Permit application from Shell Oil for the old Payless site.
- Development Application Review process – draft report on October 18, 2007
- Visited the outfall repair site for a second time.
- Discussed Open Door Litter Pick-up program with VIHA who would like more direction on the effectiveness of the service.
- Thurber Engineering will be doing geotechnical test holes in Centennial Park, between October 10th and 17th, as part of the detailed design work for its revitalization.
- Had discussion with District of North Cowichan regarding the Lagoons
- Had meeting with District of North Cowichan, the CVRD, and Transit representatives to discuss transit needs for Cowichan Place.
- Had meeting with District of North Cowichan regarding School District 79 and Cowichan Place.
- 6124 Ryall Road-2 inch water service
- Save-on Gas-2 inch water service & 6 inch sewer
- Trunk Road, Jubilee Street, Canada Ave., Queens and Duncan St.- paving completed
- All catch-basins on Bundock and Trunk have been installed for the new Senior's complex
- The Oak trees on Canada Ave. have been pruned to improve sight lines and prevent damage to vehicles
- Centennial Heights-trees in the easement have been cleared and cleaned up
- Coronation Ave. and Festubert St. sidewalk was poured Thurs. Sept. 27/07
- The Hybrid Honda - arrived Sept. 26/07
- Crosswalk installed on Evans Street between CVRD and parking lot on other side.

- Some patching on Bundock and Coronation was undertaken on the City's side, in conjunction with the Sunridge developer's curb and gutter and paving to the centerline of those roads.
- The floodgates in the Fishgut alley floodway from the lagoon to the river, have been cleaned out. We are having a hydrology specialist come in a couple of weeks to review the situation and hopefully come up with recommendations on how to prevent gravel from getting trapped and blocking the gate again.
- Line painting in Rotary park parking lot at the end of McKinstry has taken place, with favourable public reaction.
- Water service to a 9 lot strata plan at the Orchards has been installed, and is just being tested and we expect to receive the Engineers report shortly.

Projects still in the works:

- Ryall Road water main upgrade. The engineering is complete and we expect it will be going to tender in October 2007, with a report back to Council.
- Chesterfield St. upgrades - final drawing are being completed
- New pumps for Lomas St. lift station ordered - will be installed by November 2007
- Water Model Update is underway.
- Our consultant working on review of truck load limits.
- Received a water service application from Makola Housing. Line painting has commenced since the paving and is still underway.

Correspondence

**Royal Arch
Mason's**

R-298-07

Moved by Councillor Jackson
Seconded by Councillor Cadorette

That the Tzouhalem Chapter #26 Royal Arch Mason's be given approval to use Charles Hoey Park gazebo on November 11, 2007, during Remembrance Day celebrations.

CARRIED

Salvation Army

R-299-07

Moved by Councillor Newcomb
Seconded by Councillor Winfrey

That the Salvation Army be authorized to place a Christmas Kettle at the south east corner of Craig and Station Street during the Christmas season.

CARRIED

Reports of Committees

Committee of the Whole reports

R-300-07

Moved by Councillor Jackson
Seconded by Councillor Newcomb

That items 1, 2, 3, 4, 5 and 6 from the October 1, 2007 Committee of the Whole Meeting be adopted.

CARRIED

October 1, 07 Minutes

Moved by Councillor Newcomb
Seconded by Councillor Winfrey

That the minutes of the Committee of the Whole Meeting of October 1, 2007 be adopted.

Moved by Councillor Jackson
Seconded by Councillor Caljouw

R-301-07

That City Council table the minutes of the October 1, 2007 Committee of the Whole Meeting and that they be put on the October 15, 2007 Committee of the Whole Meeting Agenda.

CARRIED

Councillor Newcomb OPPOSED

Totem Committee report

R-302-07

Moved by Councillor Fletcher
Seconded by Councillor Jackson

That the Committee has received endorsement from the DBIAS as requested and would like to start installing the Totem poles with the exception of the "Eagle above Beaver holding a stick" priority #1 pole as soon as possible.

And That the committee requests the DBIAS investigate a possible new location for the "Eagle above Beaver holding a stick" priority #1 pole.

CARRIED

Reports of Mayor and Council

- Mayor Kent reported that he attended the United Way kick Off for this years Campaign their goal is to raise more than last year. He attended the UBCM and found it to be well scheduled, the conference theme was Climates of Change and the roll the municipality can play. The Trade, Investment, and Labour Mobility Agreement Resolution and Policy were past. He also attended a forum on the Provincial Burning Bylaw. He was interested in North Vancouver's Utility Environmental Program for -Cooling and Heating. Additionally, he was invited to a meeting with the Steelworkers where they gave updates on the state of the industry, he thought there was good dialogue. The Premiers Address was ambitious regarding gas reduction, a sustainable strategy and reducing greenhouse gases, he has also promised to make a legislated commitment.

- Councillor Winfrey reported on the UBCM. He attended some early morning sessions, one on the Air Quality Health Index, a system being developed to sample air quality at many local sites rather than one large area. And another about the Changes in Community Firefighting, recruitment and retention is very low especially in smaller communities, some have been reduced to a 'Do not enter' policy. He found the forum on First Nations – Developing Good Neighbours Relations very interesting. Especially the items reintroducing us to our neighbour's, misconceptions and how to effectively work with First Nations. He reported that the Trade, Investment, and Labour Mobility Agreement resolution passed, however there are many municipalities uncomfortable with it, therefore UBCM is demanding consultation with local government before any action takes place. . He was disappointed in the absence of assistance for new delegates. As well as the lack of women in the crowd and plans to write a letter to the UBCM President regarding this.
- Councillor Newcomb reported on the UBCM, most forums were around the effects of climate change. Communities including our own were highlighted for the effort that they have made. Council has been effectively working on a number of initiatives, but we need to do more and lead the charge in UBCM's of the future.
- Councillor Jackson reported that she attended a meeting at the Multi Cultural Society on September 26th regarding events and plans around Multi Cultural Week and the Indigenous Games. As well on September 25th, she was at the House of Friendship when they presented to a representative of the Federal Government the need for extending funding from Service Canada to carry them through to 2009. September 28th, she attended a Committee for Action on Vancouver Island meeting, the topics included Water Shed Management. At the end of the meeting they went to the Eco Village in Shawnigan Lake, she was very impressed, with what they are doing.

Reports of Staff

**Director of
Finance**

Moved by Councillor Newcomb
Seconded by Councillor Caljouw

R-303-07

That the City initiate the tender of the Ryall Road upgrade and Canada

Avenue Bridge crossing water projects.

And that staff process an amendment to the financial plan bylaw to add these projects.

And that the City square stage \$5,000 redecking project be deleted from the 2007 Capital projects and be replaced with \$5,000 towards additional office equipment capital.

CARRIED

**Building
Statistics**

R-304-07

Moved by Councillor Caljouw
Seconded by Councillor Cadorette

That the Building Statistics for the month of September 2007 be received and filed.

CARRIED

**Appointment
Building
Inspector**

R-305-07

Moved Councillor Caljouw.
Seconded Councillor Jackson

That Council appoints Micheal David Hewetson as Building Inspector for the City of Duncan, effective October 15, 2007.

CARRIED

DP2007-07

R-306-07

Moved by Councillor Fletcher
Seconded by Councillor Jackson

That City Council Authorize issuance of Development Permit No. DP2007-07 for the proposed development to be located at 149 First Street.

CARRIED

Bylaws

Bylaw No. 2035

R-307-07

Moved by Councillor Newcomb
Seconded by Councillor Winfrey

That Tax Exemption Bylaw No. 2035, 2007 be given 1st, 2nd and 3rd reading.

CARRIED

Question Period

Mayor Kent asked about the progress of the Water Study. Mr. Ireland told him it was underway and that hydrant test were being done.

Councillor Jackson inquired about Vancouver Island Health Authority's Garbage Pick Up Program at open door. Mr. Ireland explained that there had been a complete turnover of staff at VIHA and they wanted to confirm what there role was in this program and if it was running well.

Councillor Newcomb asked where the cross walk on Evans Street was located. Mr. Ireland stated it was located mid block.

Councillor Caljouw asked the administration to touch base with legion regarding the sound system for Remembrance Day.

Resolve to go into Closed Meeting

Closed Session

R-308-07

Moved by Councillor Winfrey
Seconded by Councillor Caljouw

That this Regular Committee of the Whole Meeting be closed to the public to consider Employee Relations (s.90(1)(c) - Community Charter), and the acquisition, or disposition of land (s.90(1)(e) – Community Charter).

- a. Labour Issues (s.90(1)(c)
- b. Property Issues (s.90(1)(e)
- c. Legal Issues (s.90(1)(g)

as per the *Community Charter*.

CARRIED

Adjournment

Adjournment

R-309-07

Moved by Councillor Winfrey
Seconded by Councillor Caljouw

That this Meeting be adjourned.

CARRIED

The meeting adjourned at 8:35p.m.

Phil Kent
Mayor

Peter de Verteuil
Deputy of Corporate Services