

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, September 17th, 2007.

Present Mayor Phil Kent
Councillor Paul Fletcher
Councillor Ken Newcomb
Councillor Mike Caljouw
Councillor Sharon Jackson

Absent with Notice Councillor Ray Cadorette
Councillor Jesse Winfrey

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Roni-Lee Roach, Recording Secretary

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved Councillor Caljouw
R-284-07 Seconded Councillor Jackson
That the agenda as amended by the removal of item '9.3.2 Repairs to Lagoon Outfall', be approved.

CARRIED

Adoption of Minutes

Minutes Moved Councillor Jackson
R-285-07 Seconded Councillor Caljouw
That the minutes of the Regular Council meeting of September 10th, 2007 be adopted.

CARRIED

Introduction of Late Items

Late Items Moved Councillor Jackson
R-286-07 Seconded Councillor Fletcher
That Item 8.3 – Cowichan Place – Transit Hub and Item 9.3.2 Extension of Licensed Area and Street Closure – Craig Street Brew Pub Oktoberfest Celebration be added to the agenda.

CARRIED

Report of the Chief Administrative Officer

CAO Report

Mr. Ireland reported that he had met with a developer representative with respect to a property in the City that could not be disclosed at this time. Interviews for a Building Inspector were completed and an offer for employment will be made shortly. Mr. Ireland reported that he had reviewed the progress of the outfall repairs with the expected work in the river to be completed by the end of the week with a report on final costs forthcoming. A meeting has been arranged to discuss the necessary patching and paving works expected to begin on September 24th, 2007. Notices will be delivered to those properties adjacent to the roads affected with an advertisement notifying residents of the works being undertaken on Trunk Road/Government Street from Trans Canada Highway to Boundary Road, Jubilee Street from Evans to Fourth Street, Queens Road and Duncan Street Intersection, and Canada Avenue in front of the train station.

Correspondence

Big Brother Big Sister Proclamation

R-287-07

Moved Councillor Newcomb
Seconded Councillor Jackson
That September be proclaimed as Big Brothers Big Sisters Month in the City of Duncan.

CARRIED

UBCM-BC Climate Action Charter

R-288-07

Moved Councillor Newcomb
Seconded Councillor Jackson
That the City of Duncan "sign on" the BC Climate Action Charter.

CARRIED

Cowichan Place – Transit Hub

R-289-07

Moved Councillor Caljouw
Seconded Councillor Newcomb
That the City of Duncan convey its support of the creation of the transit hub at Cowichan Place with the current downtown core transit hub to remain in place within the Downtown area.

COUNCILLOR FLETCHER OPPOSED

CARRIED

Reports of Mayor and Council and Committees

Committee of the Whole Meeting

R-290-07

Moved Councillor Newcomb
Seconded Councillor Jackson
That the minutes of the Committee of the Whole Meeting of September 4th, 2007 be adopted.

CARRIED

**Mayor and
Council Reports**

- Mayor Kent reported to Council on the discussions and the final approval of the Cowichan Basin Water Management Plan. He also advised Council that a Special Board meeting would be held on Thursday, September 20th, 2007 to discuss the matter of the Kinsol Trestle and that a staff report is available online for review on the Cowichan Valley Regional District's website.

Reports of Staff

**Street Closure
Permit – Ingram
Street**

R-291-07

Moved Councillor Newcomb
Seconded Councillor Jackson

That the request from the Duncan United Church to close a portion of Ingram Street from 0800 to 1500 on Saturday, September 22nd, 2007 be approved;

And That the organization arrange for barricades and signs from Public Works and notify the RCMP, Fire Department, Ambulance, Taxi Companies and BC Transit in advance of the event;

And That the Duncan United Church be responsible for any set up and clean up costs incurred by Public Works that may result from the street closure.

CARRIED

**Street Closure
Permit and
Extension of
Licensed Area –
Craig Street**

R-292-07

Moved Councillor Jackson
Seconded Councillor Caljouw

That Council advise the Liquor Licensing and Control Branch that it has no objection to a temporary extension of the Licensed Area of the Craig Street Brew Pub on October 6th, 2007 from 11:00 p.m. to include the paved area of Craig Street adjacent to Just Jakes and the Craig Street Brew Pub (25 and 45 Craig Street – less a lane for emergency vehicle access), in order to accommodate an Oktoberfest Celebration;

And That Council authorize issuance of a Street and Sidewalk Closure Permit, for the same area on October 6th, 2007 from 9:00 a.m. until 11:00 p.m. in order to facilitate the Oktoberfest Celebration, subject to the conditions specified on the Permit attached to this Request for Decision;

And That this approval is subject to a deposit of \$300 for any and all cleanup costs that may be necessarily incurred by the City of Duncan.

CARRIED

Resolve to go into Closed Meeting

Closed Session

R-293-07

Moved Councillor Newcomb
Seconded Councillor Jackson

That the meeting be closed to the public to consider Labour Issues (s.90(1)(c) – *Community Charter*), Property Issues (s.90(1)(e) - *Community Charter*) and Legal Issues (s.90(1)(g) – *Community Charter*).

CARRIED

Adjournment

R-294-07

Moved Councillor Newcomb
Seconded Councillor Caljouw

That this meeting be adjourned.

CARRIED

The meeting adjourned at 8.03 p.m.

Phil Kent
Mayor

Cheryl Wirsz
Director of Corporate Services