

**City of Duncan
Regular Council Minutes**

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, May 28, 2007.

Present Mayor Phil Kent
Councillor Ray Cadorette
Councillor Paul Fletcher
Councillor Ken Newcomb
Councillor Sharon Jackson
Councillor Jesse Winfrey

Absent with Notice Councillor Mike Caljouw

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Cheryl Wirsz – Director of Corporate Services

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved Councillor Jackson
Seconded Councillor Newcomb
That the agenda be approved as circulated.

R-154-07

CARRIED

Additions to Agenda Moved Councillor Winfrey
Seconded Councillor Jackson
That Item 14 – Closed Meeting be added to the agenda.

R-155-07

CARRIED

Adoption of Minutes

Minutes – Special Council Meeting of April 30, 2007 Moved Councillor Jackson
Seconded Councillor Newcomb
That the minutes of the April 30, 2007 Special Council Meeting be adopted.

R-156-07

CARRIED

Minutes – Special Council Meeting of May 7, 2007 Moved Councillor Winfrey
Seconded Councillor Newcomb
That the minutes of the May 7, 2007 Special Council Meeting be adopted.

R-157-07

CARRIED

Minutes – Regular Council Meeting of May 14, 2007 Moved Councillor Cadorette
Seconded Councillor Newcomb
That the minutes of the May 14, 2007 Council Meeting be adopted.

R-158-07

CARRIED

Delegations

**S/Sgt. Alain
Richard, North
Cowichan/Duncan
RCMP**

S/Sgt. Richard was present to update Council on the First Quarter Report [January to March 2007] on behalf of Inspector Goodridge. Assaults and break and enters have dropped as compared to the same period in 2006. S/Sgt. Richard presented survey findings from a community safety survey. Victim Services continues to be busy and five new members are expected for the detachment, with the expectation that the detachment will be fully staffed by the fall. The number of cases per officer is high for Duncan/North Cowichan when compared to the provincial average.

Report of the Chief Administrative Officer

CAO Report

The CAO did not report anything at this time.

Correspondence

**Adoption of
Correspondence**
R-159-07

Moved Councillor Jackson
Seconded Councillor Cadorette

That City Hall facilities be made available for the Sunathon organizers, including phone lines;

**89.7 SUNFM –
Sunathon**

And That City Council members be encouraged to participate in handling phone lines during the June 14 – 15, 2007 Sunathon;

**Hunger
Awareness Day**

That City Council proclaim June 5, 2007 “Hunger Awareness Day” in the City of Duncan;

And That the provided poster be displayed at City Hall;

**National Clean Air
Day Commuter
Challenge**

That City Council supports National Clean Air Day on June 6, 2007 and encourages all members of the public to participate by walking, biking, busing or carpooling to work or school on Clean Air Day.

CARRIED

Reports of Mayor and Council and Committees

**May 22, 2007
Committee of the
Whole Report**
R-160-07

Moved Councillor Fletcher
Seconded Councillor Jackson

**Right Turn Lane
for Westbound
Traffic on
Tzouhalem Rd. at
Lakes Rd.**

That the Council of the City of Duncan agrees in principle to the concept of a right-hand turn lane at the Lakes and Trunk Road intersection, but that any cost-sharing will be decided once the MoT has approved the project and the order of magnitude costs have been identified;

**North Cowichan
Fire Department
Parade**

That the City of Duncan grant the North Cowichan Fire Department and Mr. Neil Rukus approval to use Duncan Street to conduct a short parade on June 9 at 10 am on the conditions that they provide traffic control and notify emergency services as well as provide proof of insurance for the event, naming the City as an additional insured, as per the memo of the Operations Manager dated May 11, 2007;

**Wheels in
Motions Street
Closure Request**

That the City of Duncan grant Jamie Coleman approval to use City Square between the hours of 11:30 a.m. to 5:00 p.m. on June 10, 2007 to conduct a wheelchair rugby tournament and also allow a short parade as referred to in their letter of May 17, 2007;

**Vintage Car Show
– East End of
Cairnsmore Street**

That the City of Duncan grant Brenda Smith approval to use the east end of Cairnsmore Street to conduct a Vintage Car Show on June 17th, 2007 providing conditions outlined below are met:

1. Inform the one home that will be affected and ensure they are in favour.
2. Notification of all emergency services and transit buses.
3. Provide traffic control during the event.

CARRIED

**May 22, 2007
Committee of the
Whole Minutes**

Moved Councillor Newcomb
Seconded Councillor Jackson

That the minutes of the May 22, 2007 Committee of the Whole Meeting be adopted.

R-161-07

CARRIED

**Mayor and
Council Reports**

- Councillor Cadorette reported that on May 15/07 he attended the NAIG / CVRD Partnership announcement at the Quw'utsun Cultural Centre and attended the Business Forum with Charlie Coffey sponsored by the Cowichan Success by 6 group on May 16. Charlie Coffey is a former international banker with the Royal Bank of Canada who explained that for every \$1 invested in early childhood education, there is a lifetime financial return of \$17. On May 26/07 he attended the BCFDC on behalf of Mayor Kent. The BCFDC was holding a fundraiser called Raising the Roof. Money is needed to re-roof the main building housing the artifacts. The public can assist BCFDC with this project by purchasing a tree for \$40 which goes toward creating a Legacy Forest or by taking out a membership.
- Councillor Newcomb reported that on May 16 he attended the Canada China Business Council Office in Beijing to present a package in aid of the 20th Annual Canada Charity Ball on behalf of the city.
- Mayor Kent reported that he attended a Vancouver Island Economic Trust Meeting on May 15. The same evening was a NAIG event announcing the partnership with the CVRD and member municipalities. The Mayor also attended the Success by 6 event with Councillor Cadorette. He also met with local developers regarding improvements to community safety as part of the Safer Futures project. May 23 was the CVRD Regional Services Committee meeting where the topic of regional policing was discussed.

Bylaws

OCP Bylaw 2030

Moved Councillor Newcomb
Seconded Councillor Jackson

That Official Community Plan Bylaw No. 2030, 2007 be given second reading as amended.

R-162-07

CARRIED

New Business

**Notice on Title –
481 Lakes Road**

R-163-07

Moved Councillor Jackson
Seconded Councillor Cadorette
That the Council of the City of Duncan authorize the placement of a Notice on Title to the property at 481 Lakes Road [PID 000 342 301] for having works constructed without obtaining a Building Permit and having had inspections satisfactorily completed.

CARRIED

Resolve to go into Closed Meeting

Closed Session

R-164-07

Moved Councillor Newcomb
Seconded Councillor Jackson
That this Regular Council Meeting be closed to the public to consider Labour Issues (s.90(1)(c), Property Issues (s.90(1)(e) and Legal Issues [s. 90(1)(g) as per the *Community Charter*.

CARRIED

Adjournment

R-165-07

Moved Councillor Winfrey
Seconded Councillor Cadorette
That this meeting be adjourned.

CARRIED

The meeting adjourned at 8.25 p.m.

Phil Kent
Mayor

Cheryl Wirsz
Director of Corporate Services