

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, April 23, 2007.

Present Mayor Phil Kent
Councillor Mike Caljouw
Councillor Paul Fletcher
Councillor Ken Newcomb
Councillor Sharon Jackson
Councillor Jesse Winfrey

Absent with Notice Councillor Ray Cadorette

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Cheryl Wirsz – Director of Corporate Services

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved Councillor Newcomb
Seconded Councillor Winfrey
R-108-07 **That** the agenda be approved as circulated.

CARRIED

Adoption of Minutes

Minutes Moved Councillor Caljouw
Seconded Councillor Jackson
R-109-07 **That** the minutes of the April 10, 2007 Regular Council meeting be adopted.

CARRIED

Report of the Chief Administrative Officer

CAO Report The CAO reported that:

- Commenced Junior Council Meeting Planning [scheduled for April 26, 2007 at 3.30 pm]
- Cowichan Place meeting
- Met with Shell Oil regarding their TCH redevelopment of Payless Gas
- Association of Vancouver Island & Coastal Communities

Convention April 13-15

- Planning Institute of BC Conference April 17-19
- Bull Housser Tupper Client Seminar April 20

Correspondence

**Information
Summary:**

**Canada Post
Literacy Award**

R-110-07

Moved Councillor Jackson
Seconded Councillor Winfrey

That Council nominate a deserved individual for a 2007 Canada Post Community Literacy Award.

**Central Coast
Regional District**

R-111-07

That the City of Duncan advise the Minister of Transportation that the City supports the continued and expanded provision of BC Ferries Route 40 as procuring a replacement vessel to secure and enhance this transportation service will continue to provide benefit to Vancouver Island and allow for continued development of tourism and other industries in BC.

**12 Hour Relay
Banner Request**

R-112-07

That Council determine whether to approve the banner request from the 12 Hour Relay.

CARRIED

**Salvation Army –
City Wide Blitz,
May 7, 2007**

R-113-07

Moved Councillor Newcomb
Seconded Councillor Jackson

That the Salvation Army be authorized to have the Red Shield Flag raised at City Hall on Monday, May 7, 2007 for a one week period.

And That Monday, May 7, 2007 be declared “Kick Off Day for the Salvation Army Red Shield Appeal.

CARRIED

Reports of Mayor and Council and Committees

**Committee of the
Whole Report –
April 16, 2007**

R-114-07

Moved Councillor Fletcher
Seconded Councillor Jackson

1. **That** the City of Duncan pay up to \$2500 towards the insurance deductible for the sewer backup repairs in the basement of City Hall.
2. **That** the City of Duncan initiate short term borrowing in an amount not to exceed \$35 000, to do both sides of the Trans Canada Highway Corridor Landscaping Project.

CARRIED

**Resolution COW-
136-07**

R-115-07

Moved Councillor Newcomb
Seconded Councillor Jackson

That resolution COW-136-07 be brought to the table for discussion.

CARRIED

COUNCILLOR CALJOUW OPPOSED

**Vancouver Island
Economic
Alliance
Membership
Request**

R-116-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That the City of Duncan not join the Vancouver Island Economic Alliance at this time.

CARRIED

COUNCILLOR NEWCOMB OPPOSED

**Committee of the
Whole Minutes –
April 16, 2007**

R-117-07

Moved Councillor Winfrey
Seconded Councillor Jackson
That the Committee of the Whole Minutes of April 16, 2007 be adopted.

CARRIED

**Mayor and
Council Reports**

- Councillor Winfrey reported that he and his wife attended a benefit for the homeless shelter last weekend.
- Councillor Newcomb reported that he attended the April 16 meeting of the DBIA wherein a marketing strategy to advertise and increase awareness to shop and do business in core area of the city and to broaden membership to include business professionals is ongoing. The DBIA is also working on a panhandling brochure to deal with the negative aspects of street panhandling. Councillor Newcomb has assisted in the drafting of the brochure for membership and service agency approval. He also attended the service review workshop at the CVRD to go over four critical elements; the key being discussion of the issue of a referendum to public, area by area or region wide?
- Councillor Jackson reported that on April 13, 14 and 15 she, the CAO and Councillor Cadorette were at the AVICC convention in Qualicum Beach. Key topics were homelessness, the sex trade, and the premiers speech. BC Hydro provided an update on the storm planning initiatives.
- Mayor Kent reported on the Cowichan Place project. A Land Commission decision regarding the ALR application is expected shortly. The Island Corridor Foundation is meeting regarding needs of users along the corridor, especially with regards to vegetation management. Wed April 18th was the sub-regional meeting at the CVRD with new funding for para-transit addressed, extended Sunday bus service, and south end changes in frequency. The APC focus group workshop with stakeholders and economic consultant, Paul Rollo was held on April 19. A letter was sent to local business recognizing graffiti victimization and to recognize the damage this does to the entire community with regards to perceptions of safety. This is in partnership with land

owners, community policing and the RCMP. Mayor Kent would like the public to be aware of this very serious issue and to assist in determining who the vandals are.

Reports of Staff

**February 2007
Warrant**

R-118-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That the February 2007 Warrant be received and filed.

CARRIED

**Centennial Park
Tennis Court Use**

R-119-07

Moved Councillor Newcomb
Seconded Councillor Winfrey
That the City of Duncan authorize the CVRD to use the Centennial Park Tennis Courts for their spring tennis lessons on Monday nights from April 23 to June 4, 2007 from 5.45 to 7.45 pm., and that the CVRD be requested to add the City of Duncan as an added named insured.

CARRIED

New Business

**Silver Bridge
Banner Calendar
– Folk Guild**

R-120-07

Moved Councillor Jackson
Seconded Councillor Winfrey
That the Silver Bridge banner pole schedule be amended to accommodate the Cowichan Folk Guild request.

CARRIED

**Silver Bridge
Banner Calendar
– 12 Hour Relay**

R-121-07

Moved Councillor Jackson
Seconded Councillor Newcomb
That the 12 Hour Relay request to use the Silver Bridge Banner Pole be accommodated.

CARRIED

Obituary

Councillor Jackson reported on the sad news of the passing of an old friend of many in the Cowichan Valley, Mr. Bob Milman. Bob was instrumental in the early stages of the revitalization of the downtown. Mr. Milman is survived by two daughters, a wife and many surviving friends. Council extends sincere condolences that Mr. Milman no longer shares the planet with us.

Resolve to go into Closed Meeting

Closed Session

R-122-07

Moved Councillor Newcomb
Seconded Councillor Winfrey

That this regular council meeting be closed to the public to consider Labour Issues as per (s.90(1)(c) of the *Community Charter*.

CARRIED

Adjournment

R-123-07

Moved Councillor Winfrey
Seconded Councillor Jackson

That this meeting be adjourned.

CARRIED

The meeting adjourned at 8:15 p.m.

Phil Kent
Mayor

Cheryl Wirsz
Director of Corporate Services