

City of Duncan Regular Council Minutes

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan BC, at 7:30 pm on Monday, March 26, 2007.

Present Mayor Phil Kent
Councillor Ray Cadorette Councillor Mike Caljouw
Councillor Ken Newcomb Councillor Sharon Jackson
Councillor Jesse Winfrey

Absent with Notice Councillor Fletcher

Also Present Tom Ireland – Chief Administrative Officer
Peter de Verteuil – Director of Finance
Cheryl Wirsz – Director of Corporate Services

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda Moved Councillor Jackson
R-75-07 Seconded Councillor Winfrey
That the agenda be approved as circulated.

CARRIED

Adoption of Minutes

Minutes Moved Councillor Cadorette
R-76-07 Seconded Councillor Caljouw
That the minutes of the March 12, 2007 Regular Council meeting be adopted.

CARRIED

Introduction of Late Items

Late Items Moved Councillor Jackson
R-77-07 Seconded Councillor Caljouw
That the following items be added to the agenda:

- 5.2 - Driver Education Delegation – Eden Haythornthwaite
- 9.4 – Report from Director of Finance – Highway Boulevard Changes
- 9.5 – Report from Director of Finance – Aquannis Centre Budget
- 14 – Closed Meeting to discuss five property issues

CARRIED

Delegations

**Rick Brant, CEO
and Brennan
Gohn, Manager
Communications
- NAIG**

Mr. Rick Brant, CEO and Ms. Brennan Gohn, Manager of Communications and Marketing, NAIG were present to discuss the North American Indigenous Games, scheduled to take place in Duncan from August 3 - 10, 2008.

- The games will be a historic event for the Cowichan Valley
- The games will give the power to change the way we work with First Nations
- The games represent a coming together of community and culture
- NAIG will be an international sport movement.
- The 1st games were in 1990 in Edmonton and has grown to be the largest event of its kind in North America; larger than 2010 Olympics. It will be an enormous event for the Valley.
- The NAIG will be the same scale as the Olympics, Pan American games *etc.* with a focus on youth and aboriginal barriers. The games will be a celebration of youth, sport and culture.
- Some events will begin July 31, 2008
- Venues will be throughout the warm land.
- Two main components – sport and culture in an Olympic style competition with 6000 participants [5000 junior and 1000 senior North American youth].
- The Cultural celebration will attract tourists and residents
- A cultural village will be located behind Malaspina College
- The Tribal Journey will end in Cowichan Bay
- The Cowichan Valley will be supporting 9000 participants of teams and support staff
- Transportation from athlete villages to the games centre will be a challenge
- The participants will be fed breakfast and dinner each day
- The Athlete Villages will be in partnership with the School Board at local schools and Brentwood College and Shawnigan Lake School.
- The budget for the event will consist of Federal and Provincial funding along with funds and in-kind support from other levels of government.
- It will be necessary to raise funds to meet basic operating needs
- 3000 volunteers are required to deliver a successful games
- The equivalent of 220 full time jobs will be created.
- Dialogue with local business to ensure they are ready and prepared for the games is beginning.
- 15 000 people are expected to attend the Opening Ceremonies on August 8

- A visioning exercise will be a good start to see this process evolve.
- Website should be up and operating within next few weeks @ www.cowichan2008.com
- The athletes will be here for 1 – 1.5 weeks but generally will only participate for 2 or 3 days so have time to explore the city and the valley.
- Many opportunities will be presented for the 15 000 people that will be attending therefore awareness campaigns can begin now.
- All venues will be free, no gate fee, a community celebration
- The schedule of events will be ready shortly.
- The Volunteer Program will be launched in June

**Eden
Haythornthwaite,
SD 79 Driver
Education
Program**

Ms. Haythornthwaite, Trustee from the SD 79 Education Committee was present regarding a proposal for a driver education program. The committee is requesting a letter of support for the premise of a universally and publically funded driver education program in our local schools.

**Support for
Driver Education
Program in Local
Schools**

R-78-07

Moved Councillor Cadorette
Seconded Councillor Winfrey
That the matter of supporting a driver education program in local schools be referred to Committee of the Whole.

CARRIED

Report of the Chief Administrative Officer

CAO Report

- The final meeting of the Boundary Restructure Committee has likely occurred and the final report will come back to council shortly.
- There was a meeting with ALC regarding the new ball diamonds at the Somenos site regarding removal or approval of the ball diamonds on ALR land.

Reports of Mayor and Council and Committees

**Committee of the
Whole Report**

R-79-07

Moved Councillor Caljouw
Seconded Councillor Jackson
That the following recommendations from the March 19, 2007 Committee of the Whole Meeting be endorsed:

1. **That** the proclamation from the Coalition of Child Care Advocates of BC be adopted by Council.
2. **That** the amendment to the Streets Bylaw, making provision for a fee for Contractor Parking, be forwarded to Council for consideration of 1st, 2nd and 3rd reading; and that the Chamber of Commerce and the Building Construction Association be

advised of the proposed changes.

3. **That** the Auxiliary to Cowichan District Hospital be authorized to hang a banner at the Silver Bridge Banner Pole from October 1 to October 22, 2007 for its Annual Bazaar.
4. **That** the Director of Corporate Services and the Mayor be authorized to enter into contracts with Ikon Office Solutions and Konica Minolta Business Solutions in order to conduct a trial period for two photocopiers.
5. **That** Council consider the Variance application for the building at 270 Government street to partially encroach into the required front yard, by notifying neighbouring property owners of the proposed Variance.

CARRIED

**Cowichan
Exhibition Grant
Resolution from
the Committee of
the Whole**
R-80-07

Moved Councillor Newcomb
Seconded Councillor Jackson
That the City of Duncan authorize a \$500 grant to the Cowichan Exhibition Society, which would include the purchase of a full page colour ad in the 2007 Catalogue.

CARRIED

**Committee of the
Whole Minutes**
R-81-07

Moved Councillor Winfrey
Seconded Councillor Cadorette
That the minutes of the March 19, 2007 Committee of the Whole Meeting be adopted.

CARRIED

**Mayor and
Council Reports**

- Councillor Winfrey reported on the Scouts 35 Year Anniversary Luncheon that occurred earlier today. The seats are in at the Arena at the Cowichan Centre and possible expansion plans by Mr. Adams may occur in the future.
- Councillor Jackson reported on the Cowichan Community Kitchens website and that it should be up and running in the next couple of weeks
- Mayor Kent reported that the Bamberton Open Houses are ongoing and the impact on the City is unknown at this time. The Mayor discussed the final report from the Boundary Restructure Committee and commended the work of the volunteer members. Mayor Kent attended the ALC meeting with the CAO regarding the proposed ball fields. The Regional Board Meeting occurred on March 14 with much work occurring on the budget (transit, social planning, emergency planning were highlights).

Reports of Staff

**Highway
Boulevard
Changes**

R-82-07

Moved Councillor Caljouw
Seconded Councillor Jackson

That the City of Duncan waive its purchasing policy and give pre-budget approval of a contract with Gemella Designs based on their proposal for the designing and tendering of upgrades to the Trans Canada Highway Boulevards for a fixed fee of \$5,000.

CARRIED

**Aquannis Centre
Budget**

R-83-07

Moved Councillor Jackson
Seconded Councillor Winfrey

That Council approve of the proposed Aquannis Centre 2007 Annual Budget with a requisition total of \$889, 889.

CARRIED

Bylaws

**Streets
Amendment
Bylaw 2021**

R-84-07

Moved Councillor Jackson
Seconded Councillor Caljouw

That Streets Amendment [Contractor Parking] Bylaw No. 2021, 2007 be given 1st, 2nd and 3rd reading.

CARRIED

Resolve to go into Closed Meeting

Closed Session

R-85-07

Moved Councillor Jackson
Seconded Councillor Cadorette

That this regular council meeting be closed to the public to consider Property Issues (s.90(1)(e) of the *Community Charter*.

CARRIED

Adjournment

R-86-07

Moved Councillor Winfrey
Seconded Councillor Cadorette

That this meeting be adjourned.

CARRIED

The meeting adjourned at 8:06 p.m.

Phil Kent
Mayor

Cheryl Wirsz
Director of Corporate Services