

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., June 12, 2006.

Present: Mayor Phil Kent; Councillors Ray Cadorette, Paul Fletcher, Sharon Jackson and Ken Newcomb.

Absent With
Prior Notice: Councillors Mike Caljouw and Jesse Winfrey.

Also Present: Paul Douville, City Administrator and Lynn Ketch, Administrative Assistant.

His Worship Mayor Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb
THAT the Agenda for the June 12, 2006 Regular Meeting of City Council be approved.

Carried.

Adoption of Minutes

Minutes

Movd. Councillor K. Newcomb
Secd. Councillor R. Cadorette
THAT the Minutes of the Regular Meeting of City Council held May 23, 2006 be adopted.

Carried.

Report of Chief Administrative Officer

Administrator's
Report

The City Administrator reported on the following items:

- Outside trim at City Hall is being repainted with the use of a man-lift.
- The flower baskets are now in place.
- Thermo coating is attempted to be completed this week.
- The tennis courts in Rotary Park are ready for play.
- Major maintenance throughout the City and water utilities **is** occurring.
- Asphalt restoration work on the TCH is being hampered by rain, but progressing well. This project will likely proceed past the projected deadline of June 9, 2006.

Unfinished Business

Standards for BC
Home and Property
Inspection

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette
THAT the letter dated May 25, 2006
from Premier Gordon Campbell, in reply to
our letter dated April 12, 2006, regarding
Standards for BC Home and Property
Inspection, be received, the contents noted
and filed.

Carried.

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson
THAT the Council of the City of
Duncan send a letter to Premier Gordon
Campbell requesting that BC Home Inspectors
be Licensed and Certified or a
Certification Process be instituted;
AND THAT the Province of BC be
requested to issue a notice to all
municipalities in BC when the Licensing and
Certification process has been enacted.

Carried.

Correspondence

Provincial
Property Tax
Deferment Program

For consideration was a letter dated May
18, 2006 from The Honourable Rick Thorpe,
Minister of Small Business and Revenue and
Minister Responsible for Regulatory Reform.

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson
THAT the letter dated May 18, 2006
from the Honourable Rick Thorpe, Minister
of Small Business and Revenue and Minister
Responsible for Regulatory Reform,
regarding the Provincial Property Tax
Deferment Program, be received, the
contents noted and filed.

Carried.

Taxi Fare
Increase

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb
THAT the letter dated June 6, 2006
from Country Cabs Duncan Ltd., regarding
their application for a 5.77% increase in
taxi fares, be received, the contents noted
and filed.

Carried.

Reports of Committees, COTW and Commissions**General Purposes Committee**

For consideration were the notes of the
June 5, 2006 meeting.

Roundabouts -
Delcan
Corporation

Movd. Councillor K. Newcomb
Secd. Councillor R. Cadorette
THAT the Council of the City of
Duncan approve of the June 1, 2006 Terms of
Reference from the Delcan Corporation for

the Roundabouts Operational Review;
AND THAT their fee proposal of
 \$13,000, excluding taxes, be accepted for
 this project.

Carried.

Understanding the
 Early Years

Movd. Councillor S. Jackson
 Secd. Councillor R. Cadorette
THAT the Council of the City of
 Duncan provide a letter of support to
 Volunteer Cowichan for their funding
 application for their endeavour entitled
 "Understanding the Early Years Cowichan".

Carried.

Public Safety & Emergency Services
 Committee

For consideration were the notes of the
 June 5, 2006 meeting.

Thompson Family -
 Homeless Donation

Movd. Councillor P. Fletcher
 Secd. Councillor R. Cadorette
THAT the \$75 donation for assisting
 homeless in the area, by the family and
 friends of the late Ronald Charles
 Thompson, be passed on to the Cowichan
 Branch of the Canadian Mental Health for
 deposit in their homeless shelter public
 donation account.

Carried.

Councillor Jackson noted that the Cowichan
 Branch of the Canadian Mental Health
 (phone: 709-3040) have collected \$600 to
 date for the homeless persons endeavour in
 the Cowichan Valley.

Domestic Violence
 Task Force

Movd. Councillor P. Fletcher
 Secd. Councillor S. Jackson
THAT the Council of the City of
 Duncan endorse the request of RCMP
 Inspector Linton Robinson for a Domestic
 Violence Unit (two (2) officers) from
 Provincial resources as outlined in his
 June 5, 2006 e-mail and the decision
 document entitled "North Cowichan/Duncan
 Detachment - Domestic Violence Unit".

Carried.

Reports from Council Members

Councillor Jackson reminded everyone that
 when they hear fire sirens they are
 required to turn off their sprinklers and
 water hoses.

Councillor Fletcher reported that on June
 11, 2006, he and other members of Council
 and staff participated in the Rick Hansen
 Wheels in Motion event staged in the City
 Square. The event was well attended and
 substantial funds were raised for this
 worthy cause. One of the City teams did

poorly in the wheelchair rugby event but the other City team came in second overall. Several musicians volunteered their time and it was deemed a success.

Councillor Newcomb reported on the following:

- On May 28, he attended the Awards Ceremony for the Air Cadets, Squadron 744. There were upwards of about 60 cadets and band members. He was honoured to make the presentations to the deserving cadets.
- On May 30, he attended the Service Review meeting at the Cowichan Centre and noted that the next meeting will be on June 29.
- On June 4, he attended the Royal Canadian Legion, Branch 53, 80th Anniversary Celebration and presentation of the keys to the City. He noted it was a most memorable occasion.
- On June 8, as Chair of the Cowichan Centre, he participated in the unveiling of a new mural completed by students of the Alternate School. It is displayed at the top of the stairs to the Cowichan Theatre.
- On June 9, he and the Director of Finance attended at Shaw Cable in Victoria to review what options are available to continue providing residents of the valley with taped Council meetings.
- On June 10, he attended the VE Day and VJ Day Ceremony staged at the Mt. Prevost Cemetery on Somenos Road. He noted that approximately 200 candles were lit and placed on graves of those who served during WWI and WWII.

Councillor Cadorette reported on the following:

- He attended the May 24, May 29, June 6 and June 8 Aquannis Centre Open Houses. He opined that there were more positive comments expressed than negative ones from those in attendance. The youth were particularly interested in the flow-rider machine.
- On June 4, he attended the 80th Anniversary Celebrations of the Royal Canadian Legion, Branch 53.
- On June 6, he attended the Advisory Planning Commission meeting and the Chamber of Commerce Board meeting.
- On June 9 & 10, he attended the Vancouver Island Regional Library Board meetings.

- On June 11, he participated in the Rick Hansen Wheels in Motion Fundraiser.

Mayor Kent reminded everyone of the pool referendum taking place on June 24 and requested that they exercise their right to vote. For clarification purposes, he noted that the debentures required, if the June 24, 2006 Pool Referendum is successful, will be for a 20-year period. It is projected that property owners in the District of North Cowichan will be levied \$117.00 and City of Duncan property owners will be levied \$77.00 yearly for every \$200 thousand in property assessment. The \$96/\$200,000 in North Cowichan and the \$45/\$200,000, as outlined in the public brochure, are the increases for the proposed new Pool. If other partners join the District of North Cowichan and the City of Duncan in this project, these amounts will likely be reduced.

The City Administrator noted that advance voting opportunities will be held at City Hall for City of Duncan electors on Wednesday, June 14 and Tuesday, June 20 from 8:00 a.m. - 8:00 p.m. The Voting place for June 24 (Saturday) will be at the BC Access Centre from 8:00 a.m. to 8:00 p.m.

Mayor Kent also reported on the following:

- On May 26, he attended the Healing and Reconciliation Dinner at the Si'em Lelum Gymnasium. He found it to be an extremely moving event with approximately 400 persons in attendance. He found the stories and performances fascinating.
- On May 27, he attended the Official Opening of the Lawn Bowling facility at the south-end of Centennial Park (west-end of First Street). He noted that it is a wonderful facility and the event was well attended.
- On May 30, he and 60+ others attended a Success by 6® Workshop. He is a member of the Board and noted that they offer excellent services for early childhood development.
- On June 3, he attended the Cairnsmore Initiative in Centennial Park, from noon to 4:00 p.m. There was an open mike, youth groups played music, free drinks and hotdogs were supplied by the Native Friendship Centre and approximately 100 persons were in attendance. An Action Plan will be coming forward to City Council in the near future.
- On June 4, he presented the Royal

Canadian Legion, Branch 53, with the symbolic key to the City. He commended Councillor Newcomb for his suggestion to the Royal Canadian Legion, Branch 53, for their new location at 225-E Canada Avenue.

- On June 8, he attended a Pancake Breakfast marking the 25th Anniversary of WAVAW (Women Against Violence Against Women) and noted that this organization has had many worthwhile and notable events over the past 25 years.

Councillor Jackson reported that on May 26, she attended the Cowichan Valley Intercultural Aid Society 25th Anniversary Dinner. She noted that everyone had a great time and was thankful to this incredible organization for the service they provide for new Canadians integrating into a new society.

Councillor Newcomb noted that the June 8 edition of the Farmers' Almanac TV show referenced farmer's markets throughout the province and the Duncan City Square Market was highlighted several times as one of the spots that people like to attend.

Reports from Staff

Building
Statistics Report
- May 2006

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson
THAT the Building Statistics Report for May 2006 be received, the contents noted and filed.

Carried.

Bylaws

Officers and
Officials Bylaw No.
1964, 2004,
Amendment Bylaw No.
2005, 2006
(Interpretations and
Job Descriptions for
the Chief
Administrative Officer,
Director of Finance and
Director of Corporate
Services)

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette
THAT Council give leave to
Councillor Ken Newcomb to introduce
"Officers and Officials Bylaw No. 1964,
2004, Amendment Bylaw No. 2005, 2006".

Carried.

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson
THAT "Officers and Officials Bylaw
No. 1964, 2004, Amendment Bylaw No. 2005,
2006" be read for the first time.

Carried.

Movd. Councillor S. Jackson
Secd. Councillor P. Fletcher
THAT "Officers and Officials Bylaw
No. 1964, 2004, Amendment Bylaw No. 2005,
2006" be read for the second time.

Carried.

Movd. Councillor S. Jackson
 Secd. Councillor K. Newcomb
THAT "Officers and Officials Bylaw
 No. 1964, 2004, Amendment Bylaw No. 2005,
 2006" be read for the third time.

Carried.

Community Plan
 Bylaw No. 1762,
 Amendment Bylaw No.
 2006, 2006
 (981 Government
 Street - R (Low
 Density Residential)
 to I (Institutional)

Movd. Councillor K. Newcomb
 Secd. Councillor S. Jackson
THAT Council give leave to
 Councillor R. Cadorette to introduce
 Community Plan Bylaw No. 1762, Amendment
 Bylaw No. 2006, 2006.

Carried.

Movd. Councillor R. Cadorette
 Secd. Councillor S. Jackson
THAT "Community Plan Bylaw No. 1762,
 Amendment Bylaw No. 2006, 2006" be read for
 the first time.

Carried.

Movd. Councillor K. Newcomb
 Secd. Councillor R. Cadorette
THAT "Community Plan Bylaw No. 1762,
 Amendment Bylaw No. 2006, 2006" be read for
 the second time.

Carried.

Zoning Bylaw No.
 1540, 1988,
 Amendment Bylaw No.
 1, 2007, 2006
 (981 Government Street
 - R-1 (Urban
 Residential) to P-1
 (Public Institutional

Movd. Councillor K. Newcomb
 Secd. Councillor R. Cadorette
THAT Council give leave to
 Councillor S. Jackson to introduce "Zoning
 Bylaw No. 1540, 1988, Amendment Bylaw No.
 1, 2007, 2006".

Carried.

Movd. Councillor S. Jackson
 Secd. Councillor K. Newcomb
THAT "Zoning Bylaw No. 1540, 1988,
 Amendment Bylaw No. 1, 2007, 2006" be read
 for the first time.

Carried.

Movd. Councillor R. Cadorette
 Secd. Councillor P. Fletcher
THAT "Zoning Bylaw No. 1540, 1988,
 Amendment Bylaw No. 1, 2007, 2006" be read
 for the second time.

Carried.

Questions from Council

Councillor Jackson requested and received
 clarification regarding the Introduction
 and First Reading of a proposed bylaw.

New Business

Appointment of
 Tom Ireland as
 CAO and Approving
 Officer

Movd. Councillor S. Jackson
 Secd. Councillor K. Newcomb
THAT Tom Ireland be appointed Chief
 Administrative Officer and Approving
 Officer for the City of Duncan, effective
 July 10, 2006.

Carried.

Special Council
Meeting

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette

THAT the Council of the City of
Duncan resolve into Special Meeting
(Committee of the Whole) to consider
property issues;

AND THAT persons other than Council
Members, the Corporate Officer and the
Administrative Assistant be excluded from
the meeting (Section 90, 91 and 92 -
Community Charter).

Carried.

At 8:30 p.m., City Council resolved into
Special Meeting.

Adjournment

At 9:00 p.m., the following Motion was Put:

Movd. Councillor K. Newcomb
Secd. Councillor R. Cadorette

THAT this Special Meeting of City
Council do now adjourn.

Carried.

Phil Kent
Mayor

Paul Douville
City Administrator