

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., January 23, 2006.

Present: Mayor Phil Kent; Councillors Ray Cadorette, Mike Caljouw, Paul Fletcher, Sharon Jackson, Ken Newcomb and Jesse Winfrey.

Also

Present: Paul Douville - City Administrator.

His Worship Mayor Phil Kent opened the Council Meeting with an affirmation and called for order.

Approval of Agenda

Agenda

Movd. Councillor S. Jackson
Secd. Councillor K. Newcomb
THAT the Agenda for the January 23, 2006 Regular Meeting of City Council be approved.

Carried.

Adoption of Minutes

Minutes

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson
THAT the Minutes of the Regular Meeting of City Council held January 9, 2006 be adopted.

Carried.

Delegations

Pat Foster -
Cowichan Visions
2020

Representing Cowichan Visions 2020, Chair Pat Foster addressed City Council on the topic of "Achieving the Vision". She advised that this initiative has had widespread community involvement. Hundreds of people from all backgrounds have worked collectively towards a vision for our beautiful region. To this end, they have given considerable thought to issues of quality of life and how they would like to see life in the next 15 years progress.

Ms. Foster indicated that our communities in the Cowichan Valley are rapidly changing and that there are few issues more important than planning for the future. She suggested we all want to embrace positive change, but also maintain the lifestyles we have chosen - the abundance, the beauty and the generous, caring nature of the people who live, work and volunteer in the Cowichan Region.

Ms. Foster then referred to the recently produced Visions 2020 statement. She requested the endorsement of Council of this Vision Statement and invited all Members of Council to attend the Public Forum scheduled for March 16, 2006.

Ms. Foster was thanked for her presentation and she left the meeting.

Pat Eckhardt-
Tranter - 157
McKinstry Road

Speaking in opposition on behalf of the 12 units on McKinstry Place, Ms. Pat Eckhardt-Tranter of 157 McKinstry Place addressed Council regarding the recently opened 2nd driveway at the back of 157 McKinstry Road onto the McKinstry Place cul-de-sac.

She read aloud the following points from the petition signed by the residents of McKinstry Place:

- The safety of the children's customary play area on the cul-de-sac is jeopardized by extra traffic (we have no sidewalks).
- Additional access attracts crime.
- Traffic hazard to residents of 153 McKinstry Place (driveway access).
- General lifestyle devaluation for residents of 12 homes - people are willing to pay more when buying homes on cul-de-sacs because of the reduced traffic.
- At the January 16, 2006 General Purposes Committee meeting, a letter was presented from the owners of 157 McKinstry Road, Stan & Diane Farrell, explaining that there would be only 2 cars accessing the new driveway.

Movd. Councillor S. Jackson

Secd. Councillor K. Newcomb

THAT Agenda Item 9(a), regarding 157 McKinstry Road, be brought forward to this point in the Agenda.

Carried.

157 McKinstry
Road - Driveways

Movd. Councillor S. Jackson

Secd. Councillor M. Caljouw

THAT 157 McKinstry Road be permitted to have a second driveway from McKinstry Place (i.e. not connected to the driveway access to McKinstry Road), noting that properties throughout Duncan have second driveways where situations permit.

Amendment Movd. Councillor S. Jackson

Secd. Councillor K. Newcomb

THAT the following conditions be added to the previous resolution:

"subject to:

1. The permanent fence prohibiting access between the two legs of the driveway being constructed by February 15, 2006.
2. Landscaping being planted along this fence.
3. Permission for the 2 driveways is only in place as long as this dividing fence remains in place.

Carried.

The Motion as Amended was then PUT and CARRIED.

Report of Chief Administrative Officer

Administrator's
Report

Mr. Douville reported on the following items:

- Possible flooding situations with the Cowichan River are being monitored very closely with culverts being repeatedly cleared and with sandbags and the Emergency Program at the ready as necessary.
- 2005 service connections are up-to-date.
- Christmas decorations have been taken down and stored.
- Catch basins throughout the City are being cleaned.
- New overhead light heads should be in place in Centennial Park shortly.
- The Rotary Park tennis court fence is up and preparations are underway for completing the project in the early part of the year.
- Eight Christmas trees left over from the City Square Christmas tree project have been planted in Rotary Park.
- There was recent vandalism at the McAdam Park field house (graffiti), which has been removed and a few small trees in the Park were hacked, likely by a young person with a new hatchet. These trees will likely survive.

Unfinished Business

Malahat Drive -
Centre Medians

The Administrator read aloud the letter dated January 11, 2006 from the Honourable Kevin Falcon, Minister of Transportation, regarding the Malahat Drive centre medians.

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson

THAT the letter dated January 11, 2006 from the Minister of Transportation, in reply to our letter dated October 14, 2005, regarding possible centre medians on the Malahat Drive, be received, the contents noted and filed.

Carried.

Correspondence

"Cowichan Success
By 6"

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette

THAT in response to the letter dated January 16, 2006 from "Cowichan success by 6", the Council of the City of Duncan provide a letter of support for new childcare spaces within the Cowichan Valley.

Carried.

"Homeless
Awareness Week"

Movd. Councillor S. Jackson
Secd. Councillor J. Winfrey

THAT January 29 - February 5, 2006 be proclaimed as "Homeless Awareness Week" in the City of Duncan as requested by The Diocese of British Columbia in their January 11, 2006 letter.

Carried.

7th Annual
Supercities
WALK/Run for MS

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson

THAT City Council authorize the Capital Region Chapter of the Multiple Sclerosis Society to stage their 7th annual "Supercities WALK/Run for MS" April 9, 2006 (Sunday), between 8:00 a.m. and 3:00 p.m., on the SIDEWALKS of the roadways within the City as outlined in their January 10, 2006 letter;

AND THAT the MS Society be requested to contact the District of North Cowichan for the portion of the route in their jurisdiction;

AND THAT this authorization be subject to the event not interfering with the movement of vehicular or pedestrian traffic and subject to proper marshalling being provided throughout the route by the event coordinators;

AND THAT the Capital Region Chapter of the Multiple Sclerosis Society of Canada hold harmless the City of Duncan from any and all possible liability claims relating to this event;

AND THAT the City of Duncan be named as an "additional insured party" on a \$2 million per occurrence liability insurance policy.

Carried.

Spirit of BC Week

Movd. Councillor K. Newcomb
Secd. Councillor S. Jackson

THAT the week of February 3 - 10, 2006 be proclaimed as "Spirit of BC Week" in the City of Duncan as requested in the January 16, 2006 letter from 2010 LEGACIES NOW.

Carried.

It was noted that a strategies plan for Cowichan Valley involvement will be coming to Council in the near future.

New Comprehensive
Community Safety
Initiative (CCSI)

Movd. Councillor S. Jackson
Secd. Councillor R. Cadorette

THAT as requested in the January 16, 2006 letter from the Cowichan Valley Safer Futures Program Supervisor, Council provide a letter of support regarding our willingness to collaborate on the New Comprehensive Community Safety Initiative (CCSI).

Carried.

Affordable
Housing Forum

For consideration was a letter dated January 13, 2006 from Nanaimo's Working Group on Homelessness Issues.

Movd. Councillor M. Caljouw
Secd. Councillor J. Winfrey

THAT Councillor Jackson be authorized to attend the February 10, 2006 Working Forum on Affordable Housing being sponsored by Nanaimo's Working Group on Homelessness Issues.

Carried.

BC Tobacco
Cessation
Campaign

Movd. Councillor M. Caljouw
Secd. Councillor R. Cadorette
THAT the letter dated January 11, 2006 from the Tobacco Reduction Coordinator & Enforcement Officer of the Vancouver Island Health Authority, regarding the 2006 "You Can Get Better" a BC Tobacco Cessation Campaign, be received, the contents noted and filed.

Carried.

Council asked that the posters be displayed in City Hall and at the Public Works Yard.

Reports of Committees, COTW and Commissions

General Purposes Committee

For consideration were the notes of the January 16, 2006 meeting.

Possible No Heavy
Truck Route -
Trunk and
Government

Movd. Councillor S. Jackson
Secd. Councillor M. Caljouw
THAT the Council of the City of Duncan advise the Councils of the District of North Cowichan and the Cowichan Tribes that we are contemplating the creation of a "No Heavy Truck Route" on Trunk Road and Government Street in the City of Duncan;
AND THAT the subject be referred to the Trans Canada Highway Corridor Traffic Management Plan Steering and Working Committees.

Carried.

Finance Committee

For consideration were the notes of the January 16, 2006 meeting.

Public Works
Computer System

Movd. Councillor M. Caljouw
Secd. Councillor K. Newcomb
THAT pre-budget approval be granted for a backup system for the Public Works computers for a maximum cost of \$1,142.00 plus tax.

Carried.

Warrant No.
12-2005

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson
THAT Warrant No. 08-2005 covering General Account cheque numbers 110792 - 111007 in the total amount of \$419,757.75
- Payroll Account - Payroll #25 covering cheque numbers 3851 - 3889 and Direct Deposits in the amount of 35,436.31
- Payroll #26 covering Direct Deposits in the amount of 32,769.01
GRAND TOTAL \$487,963.07
be ratified.

Carried.

Reports of Council Members

Miscellaneous

Councillor Winfrey reported that the City website will be kept up-to-date and continuously made as informative as possible. He suggested that viewers of this Council meeting search out "City of Duncan"

and enjoy the many links that can be found in this fashion. In particular, he encouraged everyone to visit the Cowichan Valley Museum, which he described as "incredible".

Mayor Kent reported on the following items:

- At the January 11, 2006 CVRD Regional Board meeting, preparation of a staff options report for a Regional Growth Strategy was authorized and resources to a maximum of \$10,000 were allocated. A workshop in this regard will be organized for all elected officials in the Cowichan Valley with a facilitator from the Ministry of Community Services.
- The CVRD is changing their Committee structure as follows:
 1. Regional Services Committee
 2. Sub-Regional Services Committee
 3. Electoral Areas Services Committee.
- A Joint Council meeting was held on January 12, 2006 and some of the issues discussed were the Duncan Boundary Restructure Study, 2-Tier Recreation Fee Structure, new Aquatic Centre and homeless issues.
- He referenced a meeting of Cowichan Valley Caregivers on January 13, 2006, which he was unable to attend, but hopes to do so in the future.
- At the January 17, 2006 Sub-Regional Committee meeting of the CVRD, extension of the Transit System to Chemainus and Crofton was approved and recommended to the Board.
- On January 18, 2006, he attended a meeting of the Cairnsmore Neighbourhood Initiative. He provided a list of their projects and strategies for distribution to all members of Council. He noted that the recent "Mug-Ups" were very successful. 54 people from the neighbourhood recently participated in the movie night at the Guide Hall. The problem of hypodermic needles and their sources are currently being addressed.
- On January 19, 2006, a meeting of the partners was held regarding the Cowichan Place project and recent updates. The meeting addressed items pertaining to the Cowichan Exhibition Society and the needed framework agreement. Strong support for the concept continues to thrive.
- On January 19, 2006, the first Boundary Restructure Study Public Steering Committee meeting was held in the Council Chambers. The Consultant, Tom Reid, Sussex Consultants Ltd., provided a succinct overview of the project and answered numerous questions. A Chair and Vice Chair of the Public Committee were selected. The Committee Members are

strong individuals and the projected completion date for the study is June 2006.

New Business

- New Election Date Movd. Councillor S. Jackson
 Secd. Councillor M. Caljouw
 THAT the draft resolution prepared by Councillor Jackson, regarding the possible movement of the regular Local Government Election date, be referred to the next General Purposes Committee meeting.
Carried.
- Homeless Shelter Mayor Kent advised that Council will be meeting at 6:00 p.m. on January 25, 2006 to consider first three readings of a Bylaw to designate the Margaret Moss Health Centre as a possible location for a temporary homeless shelter. The consideration of final adoption of the Bylaw and consideration of the issuance of the Temporary Use Permit will be held at a Public Meeting at 7:30 p.m. on January 30, 2006. Members of the public and the business community can voice their views at that time.
- Special Meeting
 (In Camera) Movd. Councillor S. Jackson
 Secd. Councillor M. Caljouw
 THAT the Council of the City of Duncan resolve into Special Meeting (Committee of the Whole) to discuss personnel, contractual and land issues;
 AND THAT persons other than Council Members, the Corporate Officer and the Director of Finance be excluded from this meeting (Section 242.3 - Local Government Act).
Carried.
- At 8:30 p.m., City Council resolved into Special Meeting.
- At 9:20 p.m., the following Motion was Put:
- Adjournment Movd. Councillor M. Caljouw
 Secd. Councillor S. Jackson
 THAT the Special Meeting of City Council rise;
 AND THAT this meeting of City Council do now adjourn.
Carried.

Phil Kent
 Mayor

Paul Douville
 Corporate Officer