

The Regular Meeting of City Council was held in the Council Chamber, City Hall, 200 Craig Street, Duncan, BC at 7:30 p.m., March 29, 2005.

Present: Mayor Michael Coleman;
Councillors Mike Caljouw, Jenny Farkas, Sharon Jackson, Phil Kent, Geoff Maxwell and Ken Newcomb.

Also

Present: Lynn Ketch, Acting Corporate Officer.

His Worship Mayor Michael Coleman opened the Council Meeting with a prayer and called for order.

Approval of Agenda

Agenda

Movd. Councillor G. Maxwell
Secd. Councillor S. Jackson

THAT the Agenda for the March 29, 2005 Regular Meeting of City Council be approved.

Carried.

Adoption of Minutes

Minutes

Movd. Councillor M. Caljouw
Secd. Councillor P. Kent

THAT the Minutes of the Regular Meeting of City Council held March 14, 2005 be adopted.

Carried.

Delegations

Jean Crowder, MP -
Nanaimo-Cowichan -
2005 Update

Jean Crowder, MP - Nanaimo-Cowichan, addressed Council, noting the following items pertaining to the 2005 Federal Budget, the environment and health issues:

- Most of the municipal funding attention in this year's budget was on larger centres, cities like Vancouver or Edmonton.
- Many programs have conditions, and that means that funds may not be available for smaller communities like ours. Some funds may not be available for many months or years to come. For example, the Green Municipal Funds program will receive \$300 million more this fiscal year, but \$150 million of that will go towards rehabilitating urban brownfields - abandoned or idle areas that may have been contaminated by industrial activity in the past. An area where Duncan may benefit from this is with old gas stations, which do fall under the brownfield category. At this time the criteria for allocating these funds is not yet available, so it is difficult to determine what priority smaller sites may have.
- The report "Cleaning up the Past, Building the Future" talks about the

importance to communities, on the economic, social and environmental front, of cleaning up these sites.

- The funding schemes for Kyoto are still being hammered out. A great deal of money may come through provincial partnerships that the feds and provinces are still negotiating. This may result in lengthy delays. The community level is where the action is and that is where the implementation will happen.
- There is some money already available through the office of Energy Efficiency under Natural Resources Canada for retro-fitting buildings to make them more energy efficient. There are funds available for homeowners and business owners to make their homes and buildings more energy efficient.
- Coming out of a recent meeting of Coastal Communities Network, Senator Pat Carney is asking for our support for continued funding of the West Coast Vancouver Island Management Board. She has asked all BC Parliamentarians to write letters to the Fisheries Minister calling on him to continue support of the Board.
- As the newly appointed Health Critic for her party, Ms. Crowder has been made aware of the number of shortages in almost every category of the health profession, including technicians to run MRIs and laboratory technicians to check biopsy samples for cancer cells. Waiting times for service are connected to a lack of staff. It is apparent that young people continue to need help in the form of post secondary education grants or an expanded loan program in order to train for these critical jobs.
- The news around the "New Deal" share of federal gas tax to local governments is positive, but the money may not be available for some time. It will be provided to provinces and territories based on a per capita basis, with a minimum amount going to the smallest. Settlements between the federal government and each province or territory must be made first. These settlements are being called the "New Deal Agreements". The gas tax will be made available to communities based on the terms of those settlements. The money is targeted for sustainable development. The proposed Department of Infrastructure and Communities will be the point of contact for municipalities with the federal government.
- The legislation to enable the 2005 budget was only tabled in the house

last week, so announcements regarding funding of new projects will be released shortly.

On questions from Council, Ms. Crowder noted the following:

- The subject of manned lighthouses on the west coast is continuing to be debated.
- She is hopeful that the declining wild salmon stocks dispute between the commercial and native fishermen will be resolved.
- Physicians from other countries must pass federal and provincial boundaries in order to practice medicine in Canada. They may pass the appropriate exams only to find there are no residency spots available.
- Students need to have a good foundation of math and science before they enter high school if they wish to enter the health field.
- Kyoto updates are expected in the near future. Municipalities need a voice at the international level and the Federation of Canadian Municipalities is currently doing a good job in this area.
- Regarding Bill C420, to regulate natural health products, Ms. Crowder noted that comments and input in this regard should be directed to the Clerk of the Health Committee, House of Commons, Ottawa, Ontario K1A 0A6 for consideration this May.

Ms. Crowder was thanked for her presentation and she left the meeting.

Correspondence

Beer Garden -
Ladies Flag
Football Tournament
at McAdam Park -
June 25 & 26, 2005

Movd. Councillor G. Maxwell
Secd. Councillor K. Newcomb

THAT the Cowichan Women's Touch Football League be authorized to stage a beer garden at McAdam Park in conjunction with the Ladies Flag Football Tournament between 12:00 noon and 8:00 p.m. on June 25, 2005 (Saturday) and June 26, 2005 (Sunday) as requested in their March 7, 2005 letter, subject to payment of \$100.00 per day in addition to rental rates and subject to compliance with the Beer Gardens' Policy;

AND THAT in light of the complaints received about music volume levels during previous tournaments, the event organizers (i.e. Chris Mann) be requested to ensure us in writing by May 5, 2005 of compliance with the following items:

1. Music volume must be kept at a reasonable level.
2. Music volume will be reduced if a request is received from residents in

the vicinity of McAdam Park or City Officials.

3. The music system speakers must face towards the Cowichan River.

Carried.

National Day of Mourning for Workers Killed and Injured on the Job - April 28, 2005

Movd. Councillor P. Kent
Secd. Councillor S. Jackson

THAT the Council of the City of Duncan proclaim April 28, 2005 as the "National Day of Mourning for Workers Killed and Injured on the Job" as requested in the March 10, 2005 letter from the Nanaimo, Duncan & District Labour Council, C.L.C. and Circular dated March 15, 2005 from the Workers' Compensation Board of BC;

AND THAT all flags on the City Hall flagpole be flown at half-staff on this day.

Carried.

Family Caregivers Week - May 15-21, 2005

Movd. Councillor M. Caljouw
Secd. Councillor G. Maxwell

THAT May 15 - 21, 2005 be proclaimed as "Family Caregivers Week" in the City of Duncan as requested in the March 12, 2005 letter from the Cowichan Family Caregivers Support Society.

Carried.

DBIAS - 2004 Financial Statements, Annual Report and 2005 Budget

Movd. Councillor G. Maxwell
Secd. Councillor J. Farkas

THAT the letter dated March 15, 2005 from the Duncan Business Improvement Area Society (DBIAS), with which they provide the financial statements for the year ending December 31, 2004, the Annual Report and the 2005 Budget, be received, the contents noted and filed.

Carried.

BC/China Exchange Program

Movd. Councillor M. Caljouw
Secd. Councillor S. Jackson

THAT the Council of the City of Duncan endorse "In Principle" the entire and Duncan portion of the concept of the Canada World Youth program outlined in their March 17, 2005 letter;

AND THAT Council commend the Canada World Youth organizers and supporters for this excellent international program.

Carried.

Cowichan Secondary Performing Arts Foundation - Application for Filmmaking Equipment

Movd. Councillor K. Newcomb
Secd. Councillor P. Kent

THAT the Council of the City of Duncan provide a letter of support to the Cowichan Secondary Performing Arts Foundation for their application for filmmaking equipment as requested in their letter dated March 16, 2005.

Carried.

Councillor Newcomb returned to the Council Chamber.

280 First Street - Movd. Councillor P. Kent
Development Secd. Councillor S. Jackson
Variance Permit THAT the Council of the City of Duncan
Application permit the Cowichan Lawn Bowling Club to proceed with their proposed clubhouse on the property they lease from the City of Duncan Housing Society, subject to the Cowichan Lawn Bowling Club entering into a contractual agreement with the City of Duncan to provide and fund 15 additional parking spaces in Centennial Park in conjunction with the Centennial Park revitalization plan (i.e. implementation to occur within three(3) years).

Carried.

637 Charlotte St. - Movd. Councillor P. Kent
Development Secd. Councillor J. Farkas
Variance Permit THAT Council authorize commencement
Application of the Development Variance Permit process for 637 Charlotte Street to consider permitting the rear-yard setback to be reduced from 7.5 metres (24.6 feet) to 7 metres (23 feet), subject to the following terms and conditions:

1. That the non-conforming shed at the rear of the property be removed (the owner has advised the Building Inspector that he wishes to remove this dilapidated shed).
2. The garage portion of the existing dwelling be removed, as it has no foundations.

Carried.

General Purposes Committee

For consideration were the notes of the March 21, 2005 meeting.

JUB Capacity Units Movd. Councillor G. Maxwell
Secd. Councillor K. Newcomb
THAT the Council of the City of Duncan deny the March 8, 2005 request from the CVRD for 26 additional Joint Utilities Board capacity units for Cowichan Bay.

Carried.

Pioneer Park - Movd. Councillor M. Caljouw
Fencing (Field #6) Secd. Councillor S. Jackson
THAT in response to the March 17, 2005 letter from the District of North Cowichan, the Council of the City of Duncan deny the expenditure of \$5,400 to install a chain-link fence on Pioneer Park Field No. 6 prior to the adoption of the 2005 - 2009 Financial Plan.

Carried.

Miscellaneous

Mayor Coleman reported on the very recent and very raw loss of our good friend Stu Pitts, who passed away on Friday, March 25, 2005. The service for Stu will be at 2:00 p.m. on Tuesday, April 5, at the Cowichan Sports Plex on Chesterfield Street. He noted that many members of Council and the community will miss his caring, his commitment to the community and his ability to bring people together for good causes for all of us.

Councillor Kent reported on the Advisory Planning Commission meeting held on March 23, 2005. The Commission welcomed new member Kathy Coster and had a good general discussion of the process of the review of the Official Community Plan. It will be the Commission's task to recommend a process to City Council that will work for the City that reflects the issues and concerns and kinds of aspirations that the citizens have for the City of Duncan. They will be meeting on a regular basis to help put that process together.

Mayor Coleman reported on the following:

- On March 16, he attended the official opening of the Seniors Games office on Canada Avenue. He noted that they were a very positive, energetic and enthusiastic group which should result in a great success this August.
- On March 23 & 24, he attended a Municipal Finance Authority Forum and AGM in Vancouver which was a very useful exercise in terms of history as Hugh Curtis, a former Province of BC Finance Minister and original First Chair of MFA was also in attendance.
- On Saturday, March 26, he attended the official opening of the Downtown Market Square. He noted that the weather was very wet and there were not too many people attending the event.
- On March 28, he attended at the commencement of the "Walk" by First Nations youth, starting from Duncan and walking to Ottawa in an attempt to raise awareness of suicide as a concern for youth in First Nation communities. This is not the first time this has been commenced, but it is certainly a proud and strong moment for the communities at large. They are slated to arrive in Ottawa in late June.

Bylaws

General Local Movd. Councillor G. Maxwell
 Government Election Secd. Councillor P. Kent
 Bylaw No. 1983, THAT "General Local Government
 2005 Election Bylaw No. 1983, 2005" be
 reconsidered, finally passed and adopted.

Carried.

Question Period - Council

Question Period Councillor Kent asked the Acting Corporate
 Officer, Lynn Ketch, to check if City
 Council needs to adopt the 2005 Budget of
 the Duncan Business Improvement Area Society
 (DBIAS). The document was received and filed
 under "Correspondence" earlier in the
 meeting.

Subsequent to the meeting, Ms. Ketch
 determined that the 2005 DBIAS Budget
 document will need to be processed to City
 Council for adoption at the April 11, 2005
 Council Meeting.

Special Meeting Movd. Councillor P. Kent
 Secd. Councillor M. Caljouw
 THAT the Council of the City of Duncan
 resolve into Special Meeting (Committee of
 the Whole) to discuss personnel and property
 issues;
 AND THAT persons other than Council
 Members and the Acting Corporate Officer be
 excluded from this meeting (Section 242.3 -
 Local Government Act).

Carried.

At 8:20 p.m., City Council resolved into
 Special Meeting.

At 8:40 p.m., the following Motion was PUT:

Adjournment Movd. Councillor S. Jackson
 Secd. Councillor G. Maxwell
 THAT this meeting of City Council do
 now adjourn.

Carried.

At 8:40 p.m., the meeting adjourned.

 Mayor

 Acting Corporate Officer